

To: Members of Stoke Hammond Parish Council

**You are hereby summoned to attend the Stoke Hammond Parish Council Meeting
on Tuesday 12th September 2023 at 7.30pm
at The Community Centre, Bragenham Side, Stoke Hammond**

Press and Public are invited to attend

AGENDA

In accordance with s2 Public Bodies (Admission of Meetings) Act 1960, members of the public and press will be excluded for consideration of item 19 owing to the confidential nature of the business.

1. To receive **apologies for absence**
2. To receive any **declarations of interest** from Members on any item on this evening's agenda
3. To **approve the minutes** of the Parish Council Meeting held on **Tuesday 4th July 2023**
4. **Finance**
 - a) To **agree** the September payment run as circulated
 - b) To **re-approve** the August payment run as circulated
 - c) To **agree** the accounts to 30th June and 31st July 2023 as circulated
5. **Update** from Unitary Councillor
6. **Planning**: To **discuss** planning applications and make recommendations for any planning applications received after this agenda is published, if urgent.
7. To **report** on any Highways, Footpaths & Footways and Lighting matters
 - To discuss traffic, parking and speeding issues in the parish
8. To provide **updates** on the Neighbourhood Plan
9. To provide **updates** on S106
10. To **report** on any Parish Improvements and Enhancements
11. To **decide** the next steps for the purchase and installation of a Christmas tree in Newton Leys South
12. To **consider** the quote received for repairs required to the Bragenham Side gym equipment and agree next steps
13. To **consider** the quote received for repairs to the Bragenham Side play park equipment and agree next steps
14. To **report** on meetings attended on behalf of the Parish Council
15. **Community Centre**: to **report** on any matters for the Council's attention
16. **Sports Club**: to provide any **updates/report** on any matters for the Council's attention

17. Public Participation Session

Members of the public are invited to speak to the council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

18. To agree the date of the next Parish Council Meeting – Tuesday 3rd October 2023

19. To **resolve** to close the meeting

19.1 To **discuss** staff matters

Kelly Harris

Parish Clerk – 07793 131810 / clerk.stokehammondpc@gmail.com / www.stokehammondpc.com