

STOKE HAMMOND NEIGHBOURHOOD PLAN

PROJECT STEERING GROUP MEETING: 10 MARCH 2022

NOTES

Present:

Malcolm Newing
Greg Noble
Michaela Gardner
Tracy Youngs
Neil Homer (ONeill Homer)
Lorna Sharkey
Damian Willingale
Nick Ellins
Bon Hine

Apologies:

Dave Venn
Alan Humphreys
Steve McNally
Mel D'Angelo
Eileen Curry

Key Matters Discussed:

- Welcome, introductions and thanks to new non-SHPC project steering group (PSG) members
- Noted good distribution of PSG members across Stoke Hammond (SH) village plus representation from Newton Leys (NL)
- Noted that even if the Neighbourhood Plan (NP) may not end up saying much about NL as it is new, its residents in SH Parish will still have a vote on the NP Referendum
- Noted that the 2021 survey was a helpful start with reasonable response rate but skewed towards older residents – agreed that a) future community engagement activities must try to reach other demographics and b) in the meantime the PSG should remember it needs to consider how other residents types that are not on the group might see things
- Noted that scoping report approved by the last PSG was based on the survey and on other issues discussed, including reviewing the types of policy ideas that most other NPs contain in the Bucks (former AVDC) area
- Noted that the Scoping Survey addressed not just planning issues but also existing and desired facilities and services on which S106 money could be spent. It was agreed the focus of this meeting was specifically on planning but a subset of the group will also need to address an action plan on Community facilities.
- Discussion took place over the timeframe for which a neighbourhood plan is focused. For example does the National Framework not suggest that it is really about a 10, 15 to 20 year vision? Neil agreed that it is there to provide some direction to the long term future of an area but it will have immediate short term benefits in dealing with developers that already have their sites set on a locality.

- Discussed decision to include site assessment process to enable the NP to make site allocations if the PSG was confident that would be the right thing to do in due course (Neil informed the new members of the wider context, notably the new Bucks Local Plan)
- Discussed proposed action plan (circulated) and **agreed** that a glossary of terminology would help (Appendix 1))
- Noted that some actions (in red text) will take longer and will need to be started first
- **Agreed** to divide the nine policy actions into two task teams as recommended: Brown Team and Green Team and each member agreed to join one (Appendix 2) – team members will report progress back to the PSG each month
- Noted that teams can invite others in the Parish to contribute expertise to their work – don't have to be PSG members
- **Agreed** that Neil will arrange short online meetings with both teams to explain actions in detail
- **Agreed** that communications will be crucial and that **three PSG members (Michaela Gardner, Malcolm Newing and Greg Noble)** will prepare a plan to map out all offline (including the bi-monthly newsletter and events) and online (SHPC website and social media) activities – to be reported to the PSG each month
- **Agreed** that SHPC will consider providing the PSG with a budget to meet engagement costs
- **Agreed** that the PSG and teams work should be as transparent as possible with all meeting notes published on the project website with only essential site related commercially sensitive matters redacted
- Noted project plan with key milestones of informal engagement event in November, then statutory consultation on draft NP in March 2023 for finishing in May/June 2023 (so referendum in autumn 2023) – this means the task teams will only be needed between now and October
- **Agreed** to use any opportunity during that time to publicise the project, e.g. Jubilee events in early June
- **Agreed** that the PSG should meet monthly at 7.30pm on Thursdays with Neil preparing forward agendas to show what business needs to be discussed and agreed at each meeting – suggested dates for the diary:
 - 7 April
 - 12 May
 - 9 June
 - 7 July
 - 8 September
 - 13 October
 - 10 November
 - 8 December

Neil Homer

Glossary

Brownfield Land – land that has been previously developed and used, usually industrial or commercial, but not for agricultural or horticultural uses (although such land may have the appearance of ‘brownfield’)

Bucks Local Plan – a forthcoming document that will replace the VALP and cover the whole of the county (probably to 2040), which Bucks must adopt by March 2025 – neighbourhood plans must look sideways to the VALP and forwards to this new Local Plan to show they fit with broader policies for this part of the county and to make sure they are not rendered out of date by the new policies

Conservation Area – designated by AVDC in 1991 to reflect the special architectural and historic interest of the areas between The Green and Newton Road and around the Church and Old School Lane

Development Plan – comprises the Neighbourhood Plan and any other statutory planning policy documents that have been adopted by the local planning authority for that area, including the Vale of Aylesbury Local Plan (‘VALP’) for this part of Bucks

Green Infrastructure – a collective term to describe natural features that have some biodiversity and/or recreational value, e.g. woodlands, streams, hedgerows, street trees, parks

Housing Tenure – the type of occupancy of a home, i.e. either open market (owner occupied with or without a mortgage) or affordable (social housing, part ownership and other types, including ‘First Homes’ which is a new product aimed at first time buyers only)

Housing Type – a combination of its form (e.g. terrace, detached) and its size (i.e. number of bedrooms) but there are some types of home that are considered separately in the planning system, e.g. care homes, extra-care housing schemes

Local Green Spaces – small open spaces that are demonstrably special to the local community having a combination of features, usually public access

Local Heritage Assets – buildings and structures that are of local architectural and/or historic interest but that don’t warrant statutory national listing (‘listed buildings’)

Neighbourhood Plan – a statutory document prepared by a Parish Council but adopted (‘made’) by the local planning authority after a successful referendum and becomes part of the Development Plan for the Parish

PassivHaus – an international standard for zero carbon buildings

Permitted Development Rights – allowing certain types of development or changes of the use of land to go ahead without the need for planning permission

Planning Application – made to Bucks (as the ‘local planning authority’) to apply for permission to develop or change the use of land

Planning Policy – a statement that helps a planning officer to consider if a planning application should be approved or refused – sometimes policies may conflict with each other so the officer has to strike a balance by weighing each policy – applications may be decided by a Bucks planning committee or by the officer under delegated powers

Policies Map – the map (including insets) that is in the NP document that shows where in the Parish each policy applies, i.e. to specific areas or sites

Site Allocations – a particular type of planning policy that is site specific and proposes the change of use of that land (e.g. a greenfield to housing or the redevelopment of a brownfield site) – it can also set out the key development and design principles that a planning application must consider when proposals are subsequently made

Sustainable Travel – moving around without having to use a car

Green Team

Michaela Gardner
Lorna Sharkey
Tracy Youngs
Nick Ellins

Red Team

Damian Willingale
Malcolm Newing
Greg Noble
Bon Hine

To Be Determined

Alan Humphreys
Mel D'Angelo
David Venn
Steve McNally
Elaine Carter
Andy Gardner