

**To: Members of Stoke Hammond Parish Council**

**You are hereby summoned to attend the Stoke Hammond Parish Council Meeting  
on Tuesday 1<sup>st</sup> October 2024 at 7.30pm at The Community Centre, Bragenham Side,  
Stoke Hammond**

**Press and Public are invited to attend**

**AGENDA**

1. To receive **apologies for absence**
2. To receive any **declarations of interest** from Members on any item on this evening's agenda
3. To **approve the minutes** of the Parish Council Meeting held on **Tuesday 6<sup>th</sup> August 2024**
4. **Finance**
  - a) To **agree** the October payment run as circulated
  - b) To **re-approve** the September payment run as circulated
  - c) To **agree** the accounts to 31<sup>st</sup> July 2024 and 31<sup>st</sup> August 2024 as circulated
5. **Update** from Unitary Councillor
6. **Planning:** To **discuss** the following planning applications:  
  
**24/02734/APP - Pennhurst Church Road**  
Householder application for front porch, single storey rear extension and changes to external finishes.  
Dropped kerb.
7. To **report** on any Highways, Footpaths & Footways and Lighting matters
8. To **report** on any Parish Improvements and Enhancements
9. To **consider** the proposal for creating a new Stoke Hammond PC website, and **agree** next steps
10. To **consider** installing outdoor gym equipment in Newton Leys South, and **agree** next steps
11. To **consider** the Community Funding Application received from St Luke's Church
12. To **consider** resident request to add memorial plaque, at their own cost, to the replacement picnic bench at the play park, in memory of Mary Bonner
13. To **report** on meetings attended on behalf of the Parish Council
14. **Community Centre:** to **report** on any matters for the Council's attention
15. **Sports Club:** to provide any **updates/report** on any matters for the Council's attention
16. **Public Participation Session**  
Members of the public are invited to speak to the council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that*

*they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

**17. To agree the date of the next Parish Council Meeting – Tuesday 5<sup>th</sup> November 2024**

**Kelly Harris**

Parish Clerk – 07793 131810 / [clerk.stokehammondpc@gmail.com](mailto:clerk.stokehammondpc@gmail.com) / [www.stokehammondpc.com](http://www.stokehammondpc.com)