

## Action Points from the Neighbourhood Plan Steering Group meeting held on the 20<sup>th</sup> October

### Attendance

Malcolm Newing (Chair)  
Neil Homer  
Bon Hine  
Craig Champion  
Damian Willingale

### Apologies

Lorna Sharkey  
Tracy Youngs  
Greg Noble  
David Venn  
Andy Gardner  
Nick Ellins

## 1. Green Team Actions

- The draft design code has been produced by Neil and dispatched to NPSG members. The team are asked to review the document and prepare any feedback for the Green Team meeting on the 12<sup>th</sup> November **Action: NPSG Members**
- Neil would like to review the GI map and a new walkways map at the November meeting. He has public rights of way map but this is incomplete. Malcolm thought he had received all he needed from Lorna. Neil to check and feedback **Action: Neil H**
- The local sites spotted on the walkabout still need to be investigated and embellished with some detail. The owners need to be involved in the process. Malcolm to write to the owners and ask the green team to provide their input. **Action: Malcolm N and Green Team Members**
- Malcolm explained that he had some excellent history on the village and Mount Pleasant Farm received from Bon Hine. He would send to Neil. He would also supply Neil with the booklet from the farm, the link to the SHPC Website History page and assorted photos from the 'Stoke Hammond Yesteryear book. **Action: Malcolm N**
- We are keen to include RAF Stoke Hammond in this process if it is appropriate. Neil will review the available base date. Malcolm to ask Nick Ellins to supply supporting site-specific details. **Action: Neil H and Malcolm N**
- Malcolm raised the issue of Mount Pleasant Green and our application for it to be a village green. Neil said we could focus simply on that or include it in The Neighbourhood Plan. It was our choice but we should note that designation in a neighbourhood plan carries significant weight. Malcolm to let Neil how to progress. **Action: Malcolm N**

- Green Infrastructure map exists but Neil said it needs supplementing with information on Hedgerows, water bodies, woodland and trees. **Action: Neil H**

## 2. Brown Team

- Neil and Malcolm had a meeting with AECOM, our Housing Needs Consultant appointed by Locality. They hope to provide a draft report in early December. This will provide another important step in the allocation process and give the team a clear idea of the SH Housing mix and in particular the real gap or otherwise in affordable housing.
- We discussed the Fenny Road development and the current Brook Farm application and Neil asked Malcolm to send him details so he could review the Brook Farm application in particular. **Action: Malcolm N**
- Malcolm reported the Call for Sites letters had gone out and 12 of the 36 sites had responded, mostly with positive intentions to offer their sites for development. Malcolm to supply the Call for Sites Spreadsheet and proposed plans to Neil in advance of the December meeting **Action: Malcolm N**
- Malcolm would be sending a follow up letter out to the site owners who had yet to respond. **Action: Malcolm N**
- Neil would prepare the Site Assessment Report and chase locality for the SEA support package. **Action: Neil H**

## 3. Dates of Next Meeting

Green Team 10<sup>th</sup> November and Brown Team 8th December.

Malcolm Newing