



**To: Members of Stoke Hammond Parish Council**

**You are hereby summoned to attend the Stoke Hammond Annual Parish Council Meeting followed by the Monthly Business Meeting on Tuesday 3<sup>rd</sup> May 2022 at 7.30pm at The Community Centre, Bragenham Side, Stoke Hammond**

**Press and Public are invited to attend  
AGENDA**

1. To **elect the Chairman** of the Council and to receive the Chairman's Declaration of Acceptance of Office
2. To **elect** a Vice-Chair
3. To receive **apologies for absence**
4. To receive any **declarations of interest** from Members on any item on this evening's agenda
5. To **approve the minutes** of the Parish Council Meeting held on **Tuesday 5<sup>th</sup> April 2022**
6. **Finance**
  - a) To **agree** the May payment run as circulated
  - b) To **agree** the year-end accounts to 31<sup>st</sup> March 2022 as circulated
  - c) To **agree** and sign the Annual Governance and Accounting Statement for the year ended 31<sup>st</sup> March 2022
  - d) To **agree** the dates **Monday 6<sup>th</sup> June 2022 to Friday 15<sup>th</sup> July 2022** for Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return
7. **Update** from Unitary Councillor and Clerk on matters arising
8. **Planning:** To discuss planning applications and make recommendations of any planning applications received after this agenda is published, if urgent.  
  
**22/01251/APP – STOKE HAMMOND**  
Rectory Farm, Newton Road, Stoke Hammond MK17 0EB  
Erection of agricultural building
9. **To report on any Highways, Footpaths & Footways and Lighting matters**
  - Weeds in footpath between Manor Close and Bragenham Side
10. To **provide any updates** on the **Neighbourhood Plan**
11. **To report on any Parish Improvements and Enhancements**
  - To receive an **update** from Cllr McNally on the hydrology quotations received and to **agree** next steps
  - To consider quotations and **approve** the roof repair of one of the Bragenham Side garages
  - Following the recent tree survey, **approve** recommended action for one of the Betula's on The Green
  - To **approve** the quotation to install one of the new Jubilee benches on the Sports Field
  - To consider new planter quotations and **approve** purchase before Summer bedding needs planting
12. **Community Centre:** to report on any matters for the Council's attention

13. **2022 Queen's Platinum Jubilee**

- To receive any **updates**

14. **2022 Village Show**

- To consider allowing the Village Show use of the Community Centre field for the Village Show itself
- To consider a request from the Village Show Committee to allow parking on the field next to the Community Centre for the day of the show; ground conditions permitting
- To consider a donation to the Community Centre towards the cost of cleaning and other associated costs the Community Centre would incur following the show

15. To **approve** the Parish Council reserving a stall at the Village Show

16. To **report on meetings** attended on behalf of the Parish Council

17. **Public Participation Session**

Members of the public are invited to speak to the council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

18. To **agree the date of** the next PC meeting – **Tuesday 7<sup>th</sup> June 2022.**



Parish Clerk - 07818 016108 / [clerk.stokehammondpc@gmail.com](mailto:clerk.stokehammondpc@gmail.com) / [www.stokehammondpc.com](http://www.stokehammondpc.com)