

Action Points from the Neighbourhood Plan Steering Group meeting (Green Team Session) held on the 10th November

Attendance

Malcolm Newing (Chair)

Neil Homer

Tracy Youngs

David Venn

Eileen Curry

1. Draft Design Code Document

Neil provided an update on the Design document and in particular the Green Character Area Type maps. He explained that the document outlined the design features that described each character area within the village. The scope allows greater or lesser designation depending on what villagers may consider important to maintaining each area within the village. It was down to the PSG whether we desired to tighten the specifications. **Action: All PSG members to complete a final review of the designated coding and recommend changes.** The Character maps were determined from the original walk around the village. PSG to complete a final review to ensure the character maps are accurate and complete. **Action: Eileen C and Tracy Y**

2. Green Team Actions

- Neil explained the new Green Infrastructure map included all forms of vegetation. It also needed to show all forms of water bodies, which is also deemed GI. The **Green** team members **to complete a final review to ensure the map is accurate and complete covering all Hedgerows, Water bodies, Trees and woodland. Action: Green Team Members**
- Malcolm had written to the owners of all the unlisted historic sites to obtain any information that would help with descriptions of their historic interest. A paragraph on each was required. **Action: Malcolm N**
- Eileen would take responsibility for information relating to the properties highlighted around the Stoke Hammond Lock. **Action: Eileen C**
- Dave Venn would be ensuring we had photos of all the historic sites. **Action: David V**
- **Neil had produced a new version of the 'active travel' map showing public rights of way and other footpaths/pavements/routes that connect different parts of the village, the Parish and Newton Leys inside the Parish boundary. This also required a final vetting by the Green team to ensure it was accurate and there were no omissions. Action: Green Team and Malcolm N to specifically raise with Lorna and Craig.**
- It was agreed a Green Spaces section should exist in the plan and Neil would address this. **Action: Neil H**

- The new Bridge Farm application and the Mellows applications were discussed in the light of Green Space considerations. Neil agreed to look at the applications and advise. **Action: Neil H**

3. SH8 Traffic Management

- This part of the action plan has yet to be addressed. Neil stressed that the initial actions need completing in advance of the Brown Teams next steps with the Call for Sites activity. Malcolm to ask Greg Noble to address as soon as possible. **Action: Malcolm N and Greg N**

4. AOB

- Malcolm and Neil to discuss in advance what is required to make a success of the Brown team meeting on the 8th December which will be reviewing the Call for Sites feedback

5. Dates of Next Meeting

Brown Team on the 8th December but given the significance of the Call for Sites activity everyone is welcome to attend. This will be a face-to-face meeting at 7.30pm in the Community Centre.

Malcolm Newing