

**Minutes of the Stoke Hammond Parish Council Meeting held on
Tuesday 4th April 2023 at 7.30pm**

Present: Cllr Newing (Chair), Cllr Noble, Cllr Venn, Cllr Sharkey, Cllr Julier, Kelly Harris, Clerk & RFO & 5 members of the public (MoP)

1. To receive apologies for absence

Apologies received from Cllr Champion and Cllr Ajaz.

2. To receive declarations of interest

Cllr Noble declared an interest in agenda item 12.

3. To approve the minutes of the Parish Council Meeting held on Tuesday 7th March 2023

The draft minutes were agreed unanimously and approved and signed as a true record by the Chair.
Proposed: Cllr Julier / Seconded: Cllr Venn / Agreed unanimously

4. Finance

a) To agree the April payment run as circulated

STOKE HAMMOND PARISH COUNCIL - PAYMENT RUN April 2023

Payee	Detail	Amount
Mrs K Harris	Clerk salary for March and any related expenses	£846.00
Stoke Hammond Community Association	Hire of Community Centre 25/26th March - Neighbourhood Plan exhibition	£242.00
Mr G Noble	Expenses - travel, NHP exhibition & SH/NLS News	£67.29
RTM Landscapes	Fence repairs by brook behind Community Centre	£1,500.00
Mr M Newing	Expenses - Neighbourhood Plan exhibition	£47.14
RTM Landscapes	Grass cutting	£774.00
BCQ Group Limited	SH&NLS Newsletter printing	£816.00
	Total	£4,292.43

Proposed: Cllr Venn / Seconded: Cllr Sharkey / Agreed unanimously

b) To agree the accounts to 28th February 2023 as circulated

Proposed: Cllr Venn / Seconded: Cllr Sharkey / Agreed unanimously

5. Annual review and approval of the Parish Council Financial and Management Risk Assessment

Cllrs resolved to approve this risk assessment.

Proposed: Cllr Sharkey / Seconded: Cllr Noble / Agreed unanimously

6. Update from Unitary Councillor

There were no Unitary Councillors in attendance and no update was provided.

Cllrs resolved to contact Bucks County Council to raise their concerns that Stoke Hammond is no longer being represented. **Action: Clerk**

7. **Planning:** To discuss planning applications and make recommendations on any planning applications received after this agenda is published, if urgent.

**23/00668/APP – STOKE HAMMOND
The Mellows, Hillerdon CHase**

Cllrs resolved there is insufficient information provided in this application for them to decide whether to support or oppose it.

More information/detail is required on various areas including light, noise and odour pollution from the pumping station, the plans for the trees along Harrup Close and how they will be protected during excavation works, how long the pump will run for each day and what happens in an emergency, and dimensions and details on the materials being used for the pumping station. Cllrs are also concerned that the visitor parking spaces are now located too far away from the houses for them to be used.

Proposed: Cllr Newing / Seconded: Cllr Venn / Unanimously agreed

A complaint has been raised regarding the response from the Parish Council for the planning application on the Lock House. Cllrs confirmed they are happy with the response that has been submitted. Cllr Venn stated there are new drawings for this application which have not yet been brought to the attention of the PC.

8. To report on any Highways, Footpaths & Footways and Lighting matters

To review the updated solar panel speed sign quotation circulated to Cllrs and decide on next steps

- Cllrs resolved to purchase the 3 x solar panel speed signs at a cost of £2,993 per machine, plus £350 fitting cost (total expenditure of £9,329).

Proposed: Cllr Noble / Seconded: Cllr Sharkey / Unanimously agreed

- Cllr Noble confirmed the first Speedwatch meet has taken place. There were a few teething issues, but two vehicles were reported for speeding.

9. To provide any updates on the Neighbourhood Plan

- Cllr Newing spoke about the exhibition held in March and confirmed over 100 people turned up over the weekend. Over 100 forms were completed, and the responses are now being analysed.
- There were some concerns for each of the sites listed, but overall, it was a positive event.
- Those in attendance want to limit development in the village and recognise that we need the plan to get ahead of the game. Some want no new developments at any cost.
- There will be another exhibition in April to be held in Newton Leys South.
- All information provided at the exhibition will be made available on the SHPC website.
- The plan has been delayed slightly due to the grant running out and the NP Steering Group being unable to apply for more funding until May/June.
- Cllr Newing confirmed the PC and the Steering Group all support preserving the boundary of the village and will fight any development that tries to change it once established within the Neighbourhood Plan.

10. To provide any updates on S106

No update provided.

11. To report on any Parish Improvements and Enhancements

- The Clerk advised the broken fence by the brook behind the Community Centre has been repaired.
- The bushes along Newton Road near the 30 mph speed limit have been cut back.
- Grass cutting has resumed in the village.
- Cllr Newing asked the Clerk to set up a meeting with the owners of Paper Mill Farm to discuss the broken fence by the bridge on Bragenham Side. **Action: Clerk**

12. To consider the Community Funding Application received from the Community Association – Coronation Picnic Party

- Cllr Noble explained more about the Coronation picnic and that the £240 requested would be used to pay for the children's entertainer.

- Cllrs resolved to provide the £240 grant.

Proposed: Cllr Venn / Seconded: Cllr Julier / Unanimously agreed

13. To report on meetings attended on behalf of the Parish Council

- Cllr Venn confirmed the monthly meeting with Hills has been postponed until 11th April.
- Cllr Noble mentioned there has been a Zoom meeting with Peabody regarding the PC adopting the playpark, streetlights and open spaces at the new Fenny Road development. More detail on what is required by the PC and the commuted sums for taking these over will be provided by Peabody in due course.
- The Clerk discussed the Zoom meeting with Bucks County Council regarding the new Highways contract which came into effect on 1st April. She requested any outstanding FixMyStreet requests be resubmitted.

14. Community Centre: to report on any matters for the Council's attention

- Cllr Sharkey mentioned there may be a new book swap being started at the front of the Community Centre. An old drinks fridge has been donated for this by the Sports Club.

15. Sports Club: to provide any updates/report on any matters for the Council's attention

- Joe D'Agostino asked the PC for feedback on the Sports Club extension plans. Cllrs advised they see the plans as a positive improvement and the PC is happy for the Sports Club to submit the plans to the Bucks County Council planning department.
- Julia Walker requested the use of the field for parking for their fundraising day being held on 30th April as there is already an event being held at the Community Centre and they therefore cannot use the carpark. Cllrs confirmed they are happy for the field to be used.

16. Public Participation Session

- An MoP asked if he should approach the PC for help with traffic issues around the shop. Cllr Newing confirmed this is the best approach.
- An MoP mentioned the vendor advertising signs going up around the village and questioned if they want to advertise, why are they not doing this via the SH&NLS News.
- An MoP raised his concerns over parking from people visiting the Dolphin pub when the carpark is full. The PC are unsure how this can be dealt with.

17. To agree the date of the next Parish Council meeting - Tuesday 2nd May 2023, to be held at the Community Centre on Bragenham Side. The Annual Parish Meeting will also take place that evening at 7pm.

Cllrs agreed unanimously to this date and venue.

The Chairman thanked everyone for their contribution, and declared the meeting closed at 20.35.

Chair:

Date: