

**To: Members of Stoke Hammond Parish Council**

**You are hereby summoned to attend the Stoke Hammond Parish Council Meeting on  
Tuesday 4<sup>th</sup> April 2023 at 7.30pm  
at The Community Centre, Bragenham Side, Stoke Hammond**

**Press and Public are invited to attend  
AGENDA**

1. To receive **apologies for absence**
2. To receive any **declarations of interest** from Members on any item on this evening's agenda
3. To **approve the minutes** of the Parish Council Meeting held on **Tuesday 7<sup>th</sup> March 2023**
4. **Finance**
  - a) To **agree** the April payment run as circulated
  - b) To **agree** the accounts to 28<sup>th</sup> February 2023 as circulated
5. Annual **review and approval** of the Parish Council Financial and Management Risk Assessment
6. **Update** from Unitary Councillor
7. **Planning:** To **discuss** planning applications and make recommendations for any planning applications received after this agenda is published, if urgent.  
  
**23/00668/APP – STOKE HAMMOND  
The Mellows, Hillersdon Chase**  
  
Installation of a foul water pumping station to serve development approved under planning permission 16/03698/AOP and 19/00874/ADP, extension of service road, formation of turning head and relocation of visitor parking bays
8. To **report** on any Highways, Footpaths & Footways and Lighting matters
  - To review the updated solar panel speed sign quotation circulated to Cllrs and decide on next steps
9. To provide **updates** on the Neighbourhood Plan
10. To provide **updates** on S106
11. To **report** on any Parish Improvements and Enhancements
12. To **consider** the Community Funding Application received from the Community Association - Coronation picnic party
13. To **report** on meetings attended on behalf of the Parish Council
14. **Community Centre:** to **report** on any matters for the Council's attention
15. **Sports Club:** to provide any **updates/report** on any matters for the Council's attention

**16. Public Participation Session**

Members of the public are invited to speak to the council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

**17. To agree the date of the Annual Parish Council Meeting – Tuesday 2<sup>nd</sup> May 2023**

The Annual Parish Meeting will also take place that evening at 7pm

*Kelly Harris*

Parish Clerk – 07793 131810 / [clerk.stokehammondpc@gmail.com](mailto:clerk.stokehammondpc@gmail.com) / [www.stokehammondpc.com](http://www.stokehammondpc.com)