

To: Members of Stoke Hammond Parish Council

**You are hereby summoned to attend the Stoke Hammond Parish Council Meeting
on Tuesday 5th March 2024 at 7.30pm
at The Community Centre, Bragenham Side, Stoke Hammond**

Press and Public are invited to attend

AGENDA

1. To receive **apologies for absence**
2. To receive any **declarations of interest** from Members on any item on this evening's agenda
3. To **approve the minutes** of the Parish Council Meeting held on **Tuesday 6th February 2024**
4. **Finance**
 - a) To **agree** the March payment run as circulated
 - b) To **agree** the accounts to 31st January 2024 as circulated
 - c) To **agree** to appoint Brian Fludgate as Internal Auditor to the Council for the 2024 audit period
 - d) Annual **review and approval** of the Parish Council Financial and Management Risk Assessment
5. **Review and approval** of the Parish Council Standing Orders
6. **Update** from Unitary Councillor
7. **Planning**: To **discuss** planning applications.

**24/00125/APP - STOKE HAMMOND
Dolphin Inn Ph, Leighton Road**

Erection of timber fence and relocation of existing temporary container to create a dedicated bin storage and additional storage area (retrospective)

8. To **report** on any Highways, Footpaths & Footways and Lighting matters
9. To provide **updates** on the Neighbourhood Plan
10. To **report** on any Parish Improvements and Enhancements
11. To provide **updates** on Newton Leys Management Company Limited
12. To **agree** on new facilities required for Newton Leys South
13. To **agree** the process for naming new roads in the Parish
14. To **consider** the Parish Council opening a new savings account and **agree** next steps
15. To **consider** the Community Funding Application received from the Gardening Club
16. To **report** on meetings attended on behalf of the Parish Council

17. **Community Centre:** to **report** on any matters for the Council's attention

18. **Sports Club:** to provide any **updates/report** on any matters for the Council's attention

19. Public Participation Session

Members of the public are invited to speak to the council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

20. **To agree the date of** the next Parish Council Meeting – **Tuesday 2nd April 2024**

In accordance with the Public Bodies (Admission of Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due of the confidential nature of the business to be transacted.

21. To **resolve** to close the meeting

22. Council to receive an **update** on S106 and to **agree** next steps

Kelly Harris

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