

Action Points from the Neighbourhood Plan Steering Group meeting (Brown Team Session) held on the 12th January 2023.

Attendance

Malcolm Newing (Chair)
Neil Homer
David Venn
Eileen Curry
Greg Noble
Damian Willingale
Nick Ellins
Bon Hine

Unable to attend

Tracy Youngs
Andy Gardner
Michaela Gardner
Lorna Sharkey

1. Introduction

Malcolm reported that Lorna had resigned. He thanked her for her valuable contribution to date.

2. Housing Needs Assessment

- The document produced by AECON had been circulated for comment.
- Nick had submitted his view that certain statements on the NA need might need testing. As a specific example he queried whether there was sufficient evidence to suggest that the Village needed additional affordable housing to prevent younger residents leaving the village.
- Nick's view created a discussion within the group. The conclusion was that there were definite indications that some people considered genuine affordable housing was desired to provide the opportunity for people to stay local. This was already evidenced by interest being shown in the new affordable housing site on Fenny.
- It was agreed however that the indications on numbers needed for affordable housing in the report up to 2040 were small. The Fenny Development alone would appear to satisfy any need.
- The consensus was any new developments should have some provision, which was the AVDC policy, but no specific site provision was required.
- The report also suggested that the NA had a significant ageing population, although new housing provision in recent years had diluted the numbers. It raised the question of whether the future likelihood of downsizing and the

desire of people to remain local should be reflected in on-going policy with respect to housing type and accessibility and adaptability.

- The report also commented on housing size and type in relation to the local young people and older people demand. Specifically we considered the future utilisation of flats and specialist warden controlled provision for the elderly.
- Malcolm agreed to summarise the impact of the discussions on possible policy for sign off and agreement of the group. **Action: Malcolm N**

3. **Pre Submission Plan**

- Neil joined by phone and took the group through the draft pre submission plan.
- He explained the sections 1 and 2 were largely generic albeit the Planning Policy Context might change both nationally with alterations to the NPPF and locally with the emerging Bucks Plan.
- Section 2 is completed but can be added to if anyone has additional material they feel should be added **Action: NPSG Team**
- Section 4 needs completion to reflect the community views to date and will be supplemented by feedback from communication over the next 3 months. Malcolm will complete the first draft. **Action: Malcolm N**
- Section 5 is the key section in that it reflects the areas of specific policy for the NA desired by the NPSG team, to be confirmed by our community and then tested by Bucks for appropriate inclusion as planning policy going forward.
- Andy asked how specific and detailed can this be. For example how specific can the detail be with respect to parking provision. Neil said the team should determine how specific they want to be in terms of policy in each section. It will be for his team to reflect this in terminology that will be acceptable to the Planners. Remembering policy has to align with both the NPPF and the AVDC Local plan it is possible to nuance the wording to tighten policy and his team are experts in this approach.
- Section 5 has been completed as a straw man with information lifted from Neighbourhood Plans in similar areas. These now need to reflect the needs of Stoke Hammond and Newton Leys specifically. The team is requested to read through this section and suggest areas that they would like tightened to reflect our NA need. **Action: NPSG Team**

4. **Communication**

- Malcolm had sent a scoping document for communication and engagement to Andy and Michaela. (Annex 1)
- Andy presented their ideas verbally and agreed to send to the team for consideration and comment. **Action: Andy G**
- Andy asked if he could receive the map of those sites on the short list for consideration for inclusion in the plan. (Annex 2) **Action: Malcolm N**
- Malcolm would like the exercise to end with an open weekend at the Community Centre in March. All ideas on content welcomed.

- Andy suggested that we needed 5 key messages to capture the village imagination and to get them involved. He would work on this. **Action: Andy G**
- Greg said that copy date for the relevant SH News would be the 23rd January

5. **SH8 Transport Update**

- Greg had reviewed the 'Traffic in Villages Toolkit' and had his first work team meeting.
- He queried with Neil the possible relationship between a development and S106 money availability for traffic measures. He would build the response into his work.

6. **Dates of Next Meeting**

The scheduled dates for NPSG meetings in 2023 are as follows.

- 9th February
- 9th March
- 6th April
- 4th May
- 8th June
- 6th July
- 10th August

Malcolm Newing
13th January 2023

Annex 1

Scoping Document for Neighbourhood Plan Communications Plan

Between January 2023 and September 2023 the Stoke Hammond /Newton Leys Neighbourhood Plan will be completed including; -

1. Implementation of a Scoping Exercise and Scoping document (Completed)
2. Production of a Design Code Document (Completed)
 - Defining Characteristics and design principles
 - Identifying buildings of local importance
 - Defining a network of natural assets for protection and improvement
 - Defining the network of footways, cycle ways and Bridleways for protection
3. Set out the desired mix of housing types (Underway)
 - Complete a Housing Needs Assessment
4. The Production of Stoke Hammond specific Planning Policies (In production)
5. Site Recommendations to fulfill future Bucks CC allocations up to 2040
6. Communication and Consultation with Parishioners
 - Informal Consultation completed March 2023
 - Formal Consultation June, July, August 2023
7. Final Document Produced and Submitted to Bucks CC September 2023

Aligned with the Neighbourhood Plan and following its completion, we need to link the emerging S106 project communication objectives.

1. Determination of Stoke Hammond and Newton Leys Needs
2. Determination of available funding
3. Production of a spending Plan

Communication Objectives

Short Term - January to March

1. To continue ongoing communication of the Neighbourhood Plan Objectives to Stoke Hammond and Newton Leys Parishioners
2. To create a March Event in the SH Community Centre that
 - Promotes Parishioner involvement in the Neighbourhood Plan
 - Initial consultation on
 - Draft Policies
 - Housing Needs Assessment
 - Proposed Site Allocations
 - Traffic Management Issues
 - Educates
 - Educates on the History of the Village
 - Promotes the S106 project
 - Objectives
 - Earl

ANNEX 2

Short List of Sites following first review

- 3 West of Newton Leys (previously named 'Borough Farm')
- 5 Land Adjoining Community Association
- 10 SW of Leighton Road
- 11 Little Acre
- 14 Hunters Lodge
- 18 North of Harrup Close (previously 'Rear of Lodge Lane')
- 19 Orchard End
- 21 Tumbleweed
- 24 Box Tree Field
- 28 North of Grove Farm
- 29 North of Old School Lane (previously 'Rosebank')
- 36 East of Fenny Road 1 (previously 'Tyrells')
- 37 East of Fenny Road 2 (ditto)

For consideration as Sports and Recreation only as a separate exercise

- 2 Northern Field (previously named 'Rectory Farm') but see below
- 29 North of Old School Lane part 2 (previously 'Rosebank', part beyond the land adjacent to Old School Lane)
- 35 West of the Canal (previously 'Kesslers') but with its boundary amended to include the land to its east up to the canal, b