



**Minutes of a Meeting of Stoke Hammond Parish Council held on
Tuesday 6th July 2021 at 7.30pm**

Present: Cllr Malcolm Newing (Chair), Cllr Stephen McNally, Cllr Greg Noble, Cllr Fran Sharkey, Cllr David Venn, Cllr Damian Willingale, Joanna Simonds, Clerk & RFO, Cllr Phil Gomm and 5 members of the public.

1. Apologies for absence

Cllr Alan Humphreys

2. Declarations of interest

None

3. Public Participation Session

The Chairman opened the floor to members of the public to raise any items they may have, kindly requesting that any matters be raised now rather than interrupting the meeting later on.

- A parishioner asked whether a decision had been taken to replace the damaged horse chestnut tree that had to be removed from The Green. The Clerk confirmed that the results of the village questionnaire were in favour of planting a replacement semi-mature tree and recommendations had been made by our tree contractor to plant a new tree later this year.
- Eileen Curry asked if consideration could be given to funding for the Gardening Club when Cllrs start preparing their budget in conjunction with the annual precept. The Clerk confirmed she keeps a rolling list so would add that as an item for Cllrs consideration and, the Chairman suggested "the PC's support to groups in the Parish" be a future agenda item. **Action Clerk**
- As a regular walker of the village and neighbouring areas, Lorna Sharkey remarked on the state of some of the footpaths and hedges and agreed to email the Clerk with her findings so that ownership could be determined and action taken. **Action Clerk**
- A Councillor complaint was raised which would be followed up in writing to the Clerk.
- A parishioner made reference to a car that is always parked near The Green and obstructs the view when pulling out of that area. The Clerk to investigate. **Action Clerk**

4. Update from Cllr Phil Gomm, Buckinghamshire Unitary Councillor

- The Ward has been divided up between the three elected Unitary Councillors, with Cllr Gomm, taking responsibility for working with Stoke Hammond and appointed to the following Committees: Health & Adult Social Care Select Committee; North Buckinghamshire Area Planning Committee; Standards and General Purposes Committee; Haddenham & Waddesdon Community Board; and, the Winslow & Villages Community Board.
- The first full council meeting was held a few weeks ago with Martin Tett, once again voted in as Leader.
- There will be a big drive to bring parishes together to get people on board with speeding issues and also promoting wilding areas.

5. To approve the minutes of the Annual Parish Meeting held on Tuesday 20th April 2021

Proposed: Cllr McNally

Seconded: Cllr Venn

Agreed unanimously

To approve the minutes of the Annual Parish Council Meeting held on Tuesday 11th May 2021

Proposed: Cllr Noble

Seconded: Cllr Sharkey

Agreed unanimously

The draft minutes circulated were approved and signed as a true record by the Chairman.

6. Finance

a) To agree the July payment run

STOKE HAMMOND PARISH COUNCIL - PAYMENT RUN July 2021

Payee	Detail	Amount
Mrs J Simonds	Clerk salary and any related expenses	£856.00
Mr G Noble	Expenses: June 2021 relating to SH News	£74.93
RTM Landscapes	Invoice 2880	£420.00
CS Maintenance	Invoice CSM0452	£720.00
BMKALC	Invoice 3027 - Cllr training x 2	£76.00
Sports and Social Club	Annual donation	£500.00
PW Landscapes	Invoice 8227 for straightening of bollards on The Green and installation of new bollards by garages on Bragenham Side	£720.00
Mr Chris Page	Plants and compost for village planters	£124.55
	Total	£3,491.48

Proposed: Cllr McNally

Seconded: Cllr Sharkey

Agreed unanimously

b) To ratify the June payment run

STOKE HAMMOND PARISH COUNCIL - PAYMENT RUN June 2021 (to be ratified at the 6th July meeting)

Payee	Detail	Amount
Mrs J Simonds	Clerk salary and any related expenses	£876.00
Mr G Noble	Expenses: May 2021	£17.86
Brunel Engraving	Brass nameplate in respect of RAF Dorcase Lane	£283.80 Paid as pre-payment required and item within budget
RTM Landscapes	Invoice 2847	£240.00
CS Maintenance	Invoice CSM0443	£540.00
St Luke's Church	Donation for cleaning and heating of church for 11/5 PC Mtg	£50.00
Playsafety Limited	Annual ROSPA inspection invoice 55173	£198.00
LRALC Limited	Chairman's training (via Zoom)	£45.00
	Total	£2,250.66

Proposed: Cllr Willingale

Seconded: Cllr McNally

Agreed unanimously

c) To agree the accounts to 31st May 2021

Proposed: Cllr Venn

Seconded: Cllr Willingale

Agreed unanimously

7. To **approve** risk assessment policy as previously circulated

Proposed: Cllr Noble

Seconded: Cllr Sharkey

Agreed unanimously

8. To **approve** the insurance renewal for 2021/22 as previously circulated

Proposed: Cllr Venn

Seconded: Cllr McNally

Agreed unanimously

9. To discuss Cllr Phil Gomm's requests in his email of 11th May 2021

- (i) To have a regular agenda item – already actioned by Clerk, however, the Chairman suggested it could be helpful for Cllrs to have a brief email update in advance of the meeting.
- (ii) To intervene on agenda items that concern BCC (e.g. Highways & Planning) - Agreed
- (iii) Cllr Gomm confirmed BCC has money to spend on drains this year and wants to make sure Stoke Hammond get a share spent on their drains. To that end, he asked whether any Cllrs would volunteer to check each drain in the village and report back to him. Then, as and when BCC has dates for the "sucker unit", Cllr Gomm can pinpoint exactly which are the drains that require the most urgent attention. Cllrs Sharkey and Venn put themselves forward to investigate and report back to Cllr Gomm. **Action Cllrs Sharkey & Venn**
- (iv) Cllr Gomm confirmed he was planning to lead a task force to deal with speeding in the Ward and asked for Cllrs to represent that position on the council. Cllr Noble said he would like to put himself forward as the current Cllr responsible for the MVAS system. Cllr Newing said he'd also like to put himself forward.
- (v) In order to get members of the public more informed, and using FixMyStreet, Cllr Gomm suggested we promote this on our website and village FB page, as the more complaints that get logged, the more likely we are to see quicker results. **Action Clerk**

10. Planning: To discuss planning applications and make recommendations on any planning applications received after this agenda is published, if urgent.

21/01923/APP – STOKE HAMMOND

32 Phoebe's Orchard, Stoke Hamond MK17 9LW

No issues or concerns were raised so Cllrs voted in favour of NO OBJECTIONS.

Proposed: Cllr McNally

Seconded: Cllr Willingale

Agreed unanimously

21/01656/ACL – STOKE HAMMOND

Application for a Lawful Development Certificate in respect of the 64 dwellings on Fenny Road. The Clerk explained this was simply the developer requesting a certificate which confirms they commenced work on the access road prior to the permission expiry date of 22nd Sept 2020, which they did; it is nothing to do with the application itself which has already been granted. Cllrs voted in favour of NO OBJECTIONS.

Proposer: Cllr Willingale

Seconded: Cllr Sharkey

Agreed unanimously

21/02508/APP – STOKE HAMMOND

Orchard End, Hillersdon Chase, Stoke Hammond MK17 9DH

Demolition of existing garage and erection of dwelling and garage

The Clerk read out an objection comment on behalf of the neighbouring property who are concerned about the building traffic and potential future traffic causing noise and damage to the lane, impacting all those who live on Hillersdon Chase and Appleacres. He questioned whether any yellow planning notices had been put up at the end of the road and whether other neighbours were aware of this application. He also raised concerns that as those properties are not on mains sewerage, their discharge drains off through that ground.

Following discussion, Cllrs agreed to OPPOSE this application on the following grounds:

- Serious concerns surrounding the building site traffic and potential future traffic, causing noise and damage to this private lane, impacting all those who live on Hillersdon Chase and Appleacres.
- Concerns regarding sewerage, as some properties in that area are not on the main sewage system, meaning their discharge drains off into a soakaway through the ground in Orchard End. Adding another property to this could have serious implications.
- The plans show sufficient parking allocation for a 4 bedroomed house, but it is clear from the diagrams, there is not enough room to turn cars around in the space shown, which would mean reversing back out onto the road.

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- From an ecology perspective, this application would involve cutting quite a few big mature trees down at the back to make space for the garden. Some of these trees border the railway and drastically help to reduce noise.
- Whilst there may be sufficient footprint for the premises itself, access would be a big issue on this single lane and undeveloped area.

Proposed: Cllr Noble

Seconded: Cllr McNally

Agreed unanimously

21/02398/APP – STOKE HAMMOND

Orchard End, Hillersdon Chase, Stoke Hammond MK17 9DH

Proposed swimming pool building

Cllrs voted in favour of **NO OBJECTIONS**

Proposed: Cllr Sharkey

Seconded: Cllr McNally

Agreed unanimously

The Chairman requested a future agenda item to discuss the best course of action regarding parishioners who live in the direct vicinity of a planning application. **Action Clerk**

11. To report on any Highways, Footpaths & Footways and Lighting matters

In addition to the issues raised earlier by Lorna Sharkey, Cllr Venn mentioned:

- Old School Lane where the drains are blocked top to bottom, and the heavy rain last week has washed so much of the stone away, it has become a trip hazard the way it is built up.
- Church Road - because of the amount of heavy lorries, due to the building work of late, the guttering/edges of the road are all collapsing. As a resident of Church Road, Lorna Sharkey referenced the spring at the top of Church Road and commented that although extra drains were put in by Swan Cottage, the water meter has always been below the level of the road and fills up regularly with water.
- The pavement outside 22 Fenny Road remains outstanding, the Clerk having reported this on FixMyStreet in Feb 2021. At the time, our LAT confirmed having looked at it that a reconstruction of the footpath was necessary, however, it would not be undertaken until there were other jobs in the area to carry out.

Cllr Gomm interjected that he and his two Unitary colleagues would be emailing all Clerks in the Ward asking them to compile a list of jobs they have asked to be done, what's outstanding and how long the issues have been going on, so when they meet with the LAT, they can assist with prioritisation looking at the budget the Ward has available.

- Access to the Bragenham Side field was discussed and after lengthy discussion, Cllrs agreed with Cllr Gomm's backing, that a gateway entrance should be put in. Cllrs McNally and Venn to proceed with this. **Action Cllrs McNally and Venn**
- Canal Layby – Cllr Gomm said that following discussions with the Community Board, there is appetite to regenerate the area into a family friendly area. It was agreed to park this for the time being until after the next Community Board meeting.

12. To discuss and agree (i) the Village Show paper as previously circulated to Cllrs (available on our website) and (ii) the setting aside of an appropriate budget

The Chairman provided an overview following which Cllrs voted in favour of supporting this paper and the proposed budget of £150.

Proposed: Cllr Venn

Seconded: Cllr Sharkey

Agreed unanimously

13. Community Strategy and Neighbourhood Plan

To discuss and agree the paper circulated (available on our website) and to agree next steps

Cllrs agreed the paper as proposed and suggested the PC reach out to Neil Homer who has much experience in this area. **Action Cllr Willingale**

Proposed: Cllr Venn
Seconded: Cllr McNally
Agreed unanimously

14. To report on any Parish Improvements and Enhancements

Nothing to report

15. Community Centre - to report on any matters for the Council's attention

- The CC have some road and pavement work being carried out on 16/8. For safety reasons, the playground will be closed for two days. The Clerk to put notices up. **Action Clerk**
- Gigaclear have confirmed a free connection to the Community Centre.
- Following last month's meeting where Cllr Noble confirmed a member of the PC could apply to join the Community Association as a Parish Council representative, Cllrs voted in favour of suggesting Cllr Sharkey. Cllr Noble to put forward this request at the next CA meeting.

Proposed: Cllr Newing
Seconded: Cllr McNally
Cllr Noble abstained (as Chair of the Community Association), all other Cllrs agreed unanimously

16. To discuss and agree the additional grass cutting of the Bragenham Side field

The current mowing schedule is once a month, the proposal is to increase this to fortnightly (including the wildflower meadow), to keep the area neat and tidy during the Summer months. The Clerk to instruct RTM. **Action Clerk**

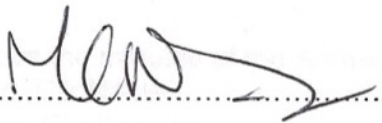
Proposed: Cllr Venn
Seconded: Cllr Sharkey
Agreed unanimously

17. To report on meetings attended on behalf of the Parish Council

- Cllr McNally attended the landfill meeting which was quickly adjourned because the Officer said there was no environmental impact assessment. One was done 28 years ago when it opened but because this is an extension of planning, the Officer said another should have been done so he adjourned to later in the year. No new date was given, but it is expected to take approx. 4 months to get this new assessment. The application runs out on Feb 6th so the plan had been for the Board to sit for 10 days in July, following which a recommendation would be issued in October. This is now however, up in the air for the time being.
- Cllr Willingale attended a very informative Neighbourhood Planning session today, the contents of which he would digest and present at a later date to Councillors in conjunction with item 13 above.

18. To agree the date of the next Parish Council meeting - Tuesday 7th September 2021 at 7.30pm

The Chairman thanked everyone for their contribution and declared the meeting closed at 21:22

Chair:  Date: 7/9/2021

