

**Minutes of the Stoke Hammond Parish Council Meeting held on
Tuesday 6th August 2024 at 7.30pm**

Present: Cllr Ajaz (Chair), Cllr Noble, Cllr Newing, Cllr Champion, Cllr Venn, Kelly Harris, Clerk & RFO
& 8 members of the public (MoP)

1. To receive apologies for absence

Apologies received from Cllr Sharkey and Cllr Julier.

2. To receive declarations of interest

Cllr Champion declared an interest in agenda items 10 and 12.

3. To approve the minutes of the Annual Parish Council Meeting held on Tuesday 2nd July 2024

The draft minutes were agreed unanimously and approved and signed as a true record by the Chair.

Proposed: Cllr Venn / Seconded: Cllr Noble / Agreed unanimously

4. Finance

a) To agree the August payment run as circulated

STOKE HAMMOND PARISH COUNCIL - PAYMENT RUN August 2024

Payee	Detail	Amount
Cllr Champion	Expenses - Land registry fee	£3.00
BCQ Solutions Limited	Aug/Sept edition of SH/NLS News printing costs	£824.00
Clerk	Clerk salary for July and any related expenses	£1,282.24
Cllr Noble	Expenses - Travel/NLS & SH News/Meeting	£41.05
Vali Construction	Installation of 3 x concrete bases in NLS	£1,100.00
rCOH Ltd	Pre-application work and site visit	£1,650.00
RTM Landscapes	Grass cutting	£1,548.00
PKF Littlejohn LLP	External audit 23/24	£378.00
	Total	£6,826.29

Proposed: Cllr Newing / Seconded: Cllr Venn / Agreed unanimously

b) To agree the accounts to 30th June 2024 as circulated

Proposed: Cllr Newing / Seconded: Cllr Venn / Agreed unanimously

5. Update from Unitary Councillor

There were no Unitary Councillors in attendance and no update was provided. Cllr Ajaz advised he is still in contact with Cllr Gomm and is hopeful of an update at the next PC meeting in October.

6. Planning: To discuss the following planning applications

24/01881/APP – Stoke House Farm, Stoke Road

Householder application for conversion of existing garage to habitable space to existing detached annexe

Cllrs resolved they had NO OBJECTIONS to this application, with the caveat that this is not used as a separate dwelling in the future. Cllrs noted there had been no comments made by any neighbours and that Canals and Rivers Trust were not made aware of the application.

Proposed: Cllr Noble / Seconded: Cllr Newing / Agreed unanimously

24/02068/CPE – Brook Farm, Leighton Road

Certificate of Lawfulness for existing use for confirmation development has been implemented on application 16/02432/AOP (Erection of up to 33 residential dwellings. Hoping they will come up with an argument in favour.

Cllrs resolved to OBJECT to this application. It was agreed that Cllr Newing would amend the PCs previous objection and pass to the Clerk for it to be submitted to Bucks Planning.

Proposed: Cllr Champion / Seconded: Cllr Venn / Agreed unanimously

7. To report on any Highways, Footpaths & Footways and Lighting matters

- The Clerk advised that the damaged streetlight on Olde Bell Close should be repaired this week.
- Cllr Noble has reported the road work signs that have been left in the village via Fix My Street.
- Cllr Champion advised that Lansbury Road entrance has been closed today, but he is unsure why or for how long.

8. To report on any Parish Improvements and Enhancements

- The Clerk has instructed our contractor to clear the bushes and brambles around the Stoke Hammond signs at the Newton Road entrance to the village.
- Cllr Ajaz advised he has had conversations with residents in Newton Leys South about installing outdoor exercise equipment which have had a positive response. He will provide the PC with a report to be considered at the next PC meeting.

9. To discuss the quote received from Bucks Highways for new village entrance signs and agree next steps

- Cllrs resolved to approve the quote of £11,015.48 for the removal of the current entrance signs at the Bletchley and Leighton Buzzard entrances to the village and the installation of 4 new, approved village gates.

Proposed: Cllr Venn / Seconded: Cllr Noble / Agreed unanimously

10. To discuss the Newton Leys Management Company and possible adoption and agree next steps

- Cllr Champion had presented Cllrs with financial information prior to the meeting. The figures were a lot less than the PC had expected to receive for the adoption and Cllrs were still nervous over the situation with Firstport. It was resolved that before the PC agrees to adopt the area currently looked after by the Management company, that more information is required and more time is needed to resolve outstanding issues. Cllrs agreed they are 100% supportive of adopting the area, but it was felt they could not agree to it at this stage.

11. To discuss the Newton Leys South adoption from Taylor Wimpey

- The Clerk confirmed the boundary map had been agreed by Cllrs, but nothing else has taken place so far in relation to the adoption. Our solicitor is still waiting to hear from Taylor Wimpey's solicitor, so there is currently no timings available for when the adoption will go through.

12. To discuss the proposal of Newton Leys Management Company to move the location of a dog waste bin on land at the end of Dickens Lane, Newton Leys

- A number of residents are unhappy with the current location of the bin and have agreed to pay for it to be moved.
- Cllr Champion will consult with residents to ensure they are all in agreement of the new location.
- Cllrs agreed to move the bin, once the consultation has taken place, at no cost to the PC.

Proposed: Cllr Newing / Seconded: Cllr Venn / Agreed unanimously

13. To report on meetings attended on behalf of the Parish Council

- Cllr Champion, Cllr Venn and Cllr Sharkey all recently attended a training course for parks inspections. Following this course, Cllrs went to see the park at the new development off Fenny Road and there are a number of issues that will need to be resolved before it is adopted by the

PC. Cllr Champion will provide the Clerk with details so they can be raised with Peabody.

Action: Cllr Champion

- Cllr Venn will share the presentation slides from the training course with the Clerk. **Action: Cllr Venn**

14. Community Centre: to report on any matters for the Council's attention

- Cllr Noble confirmed it had been a busy week with boiler and alarm servicing and PAT testing taking place.
- The proposed gin tasting evening is proving to be popular with lots of interest in the event.

15. Sports Club: to provide any updates/report on any matters for the Council's attention

- There were no representatives from the Sports Club in attendance, but the following report was read out on their behalf:

Firstly, thank you for the money towards the machinery. The club has had a busy summer so far with the Euros and cricket. Our midweek cricket team won their league and the men's vets football team won their league so congratulations to them. Coffee morning is going well as is ladies that lunch the yoga is having a break for the summer. We have acquired some roll on covers for the wicket (for a small donation) which are being repaired and getting into good working order. We are also sorting out plans for the new toilet block so we can extend the kitchen and have more toilets as we have struggled a bit when it's been really busy with fun days, we had one for the youth football and one for the charity Henry Allen Trust, both of which went well.

16. Public Participation Session

- A MoP asked who was responsible for clearing the path on the walk up to Great Brickhill. The Clerk advised there had been recent discussions about this on Facebook, and it had been confirmed that Great Brickhill Parish Council needed to be contacted.
- A MoP asked why one of the MVAS machines picks up speeds below 30mph and alerts the driver that they are speeding. Cllr Noble will contact the manufacturer for help as he has tried to rectify this issue with no luck.

17. To agree the date of the next Parish Council meeting

Cllrs agreed unanimously to hold the meeting on Tuesday 1st October and Cllr Champion will find out if the Pavilion in Newton Leys is available to hire. **Action: Cllr Champion**

18. To resolve to close the meeting

Cllr Ajaz thanked everyone for their contribution and the meeting was closed at 20.36.

19. Council to receive an update on S106 and agree next steps

No update on S106 was available. The PC is hoping for an update in September.

Chair:

Date:

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