

To: Members of Stoke Hammond Parish Council

**You are hereby summoned to attend the Stoke Hammond Parish Council Meeting
on Tuesday 6th February 2024 at 7.30pm
at The Community Centre, Bragenham Side, Stoke Hammond**

Press and Public are invited to attend

AGENDA

1. To receive **apologies for absence**
2. To receive any **declarations of interest** from Members on any item on this evening's agenda
3. To **approve the minutes** of the Parish Council Meeting held on **Tuesday 9th January 2024**
4. **Finance**
 - a) To **agree** the February payment run as circulated
 - b) To **agree** the accounts to 31st December 2023 as circulated
5. **Update** from Unitary Councillor
6. **Planning:** To **discuss** planning applications.

24/00022/APP - STOKE HAMMOND
The Warren Grove Farm, Church Road

Householder application for replacement outbuilding.
7. To **report** on any Highways, Footpaths & Footways and Lighting matters
8. To provide **updates** on the Neighbourhood Plan
9. To **discuss** the changing relationship with the Community Centre following notification of the Community Association Constitution and to **agree** if any action is deemed appropriate
10. To **report** on any Parish Improvements and Enhancements
11. To **report** on meetings attended on behalf of the Parish Council
12. **Community Centre:** to **report** on any matters for the Council's attention
13. **Sports Club:** to provide any **updates/report** on any matters for the Council's attention
14. **Public Participation Session**
Members of the public are invited to speak to the council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*
15. To **agree the date of** the next Parish Council Meeting – **Tuesday 5th March 2024**

In accordance with the Public Bodies (Admission of Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due of the confidential nature of the business to be transacted.

16. To **resolve** to close the meeting

17. Council to receive an **update** on S106 and to **consider** upfront costs which would be reimbursed to the Council once S106 money is released

Kelly Harris

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