

To: **Members of Stoke Hammond Parish Council**

**You are hereby summoned to attend the Stoke Hammond Parish Council Meeting on
Tuesday 7th February 2023 at 7.30pm
at The Community Centre, Bragenham Side, Stoke Hammond**

**Press and Public are invited to attend
AGENDA**

1. To receive **apologies for absence**
2. **Co-option of Parish Councillor Vacancies** - To consider and vote on applications received for the two vacant positions
3. To receive any **declarations of interest** from Members on any item on this evening's agenda
4. To **approve the minutes** of the Parish Council Meeting held on **Tuesday 3rd January 2023**
5. **Finance**
 - a) To **agree** the February payment run as circulated
 - b) To **agree** the accounts to 31st December 2022 as circulated
6. **Update** from Unitary Councillor
7. **Planning**: To **discuss** planning applications and make recommendations of any planning applications received after this agenda is published, if urgent.

23/00140/APP – STOKE HAMMOND

1 Phoebes Orchard

Householder application for proposed single storey rear/side extensions, partial garage conversion and loft conversion with rooflights to front and rear

23/00118/ALB – STOKE HAMMOND

The Lock House, Fenny Road

Listed building application for rear extension and internal alterations

23/00120/APP – STOKE HAMMOND

The Lock House, Fenny Road

Householder application for rear extension and internal alterations

23/00117/AOP – STOKE HAMMOND

Little Acre, Leighton Road

Demolition of dwelling and erection of 4 dwellings

8. To **report** on any Highways, Footpaths & Footways and Lighting matters
9. To provide any **updates** on the Neighbourhood Plan
10. To provide any **updates** on S106
11. To **report** on any Parish Improvements and Enhancements
12. To **discuss** the Coronation and whether the PC will be organising any events
13. To **agree** the preferred bus shelter design for the new bus stop on Fenny Road

14. To **agree** a simple concept plan plus proposed key features (eg. housing capacity, means of access) for Title Number BM361491, land adjacent to Stoke Hammond School, if this land is to be included in the Neighbourhood Plan
15. To **update** on the Community Payback Scheme
16. To **report** on meetings attended on behalf of the Parish Council
17. **Community Centre:** to **report** on any matters for the Council's attention
18. **Sports Club:** to provide any **updates/report** on any matters for the Council's attention
19. **Public Participation Session**
Members of the public are invited to speak to the council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*
20. To **agree the date of** the next PC meeting – **Tuesday 7th March 2023**

Kelly Harris

Parish Clerk – 07793 131810 / clerk.stokehammondpc@gmail.com / www.stokehammondpc.com