

**Minutes of the Stoke Hammond Parish Council Meeting held on
Tuesday 7th March 2023 at 7.30pm**

Present: Cllr Noble (Chair), Cllr Champion, Cllr Venn, Cllr Sharkey, Cllr Julier, Cllr Ajaz, Kelly Harris, Clerk & RFO & 17 members of the public (MoP)

1. To receive apologies for absence

Cllr Newing

2. To receive declarations of interest

Cllr Champion declared an interest in agenda item 12.

Cllr Noble declared an interest in agenda item 14.

3. To approve the minutes of the Parish Council Meeting held on Tuesday 4th February 2023

The draft minutes were agreed unanimously and approved and signed as a true record by the Chair.

Proposed: Cllr Venn / Seconded: Cllr Ajaz / Agreed unanimously

4. Finance

a) To agree the March payment run as circulated

STOKE HAMMOND PARISH COUNCIL - PAYMENT RUN March 2023

Payee	Detail	Amount
Mrs K Harris	Clerk salary for February and any related expenses	£846.00
Forde & McHugh Limited	Streetlight repairs - no.54 Tyrells Gardens	£108.00
RTM Landscapes	Cut back tree on Phoebes Orchard	£108.00
BMKALC	New Councillor Training - Cllr Julier	£40.00
BMKALC	New Councillor Training - Cllr Ajaz	£40.00
BMKALC	Planning application response training - Cllr Newing	£45.00
Oneill Homer	SH Neighbourhood Plan	£1,080.00
	Total	£2,267.00

Proposed: Cllr Champion / Seconded: Cllr Venn / Agreed unanimously

b) To agree the accounts to 31st January 2023 as circulated

Proposed: Cllr Champion / Seconded: Cllr Venn / Agreed unanimously

c) To agree to appoint Brian Fludgate as Internal Auditor to the Council

Proposed: Cllr Champion / Seconded: Cllr Venn / Agreed unanimously

5. Update from Unitary Cllr

No Unitary Councillors were in attendance and no update was provided.

6. **Planning:** To discuss planning applications and make recommendations on any planning applications received after this agenda is published, if urgent.

23/00441/APP – STOKE HAMMOND
Fontaine House, Church Road

The applicant informed the PC that an amended application will be sent to us shortly and that this application therefore did not need to be discussed as it is no longer relevant.

23/00440/APP – STOKE HAMMOND
Hunters Lodge, Leighton Road

Cllrs resolved they had NO OBJECTIONS to this application.

Proposed: Cllr Champion / Seconded: Cllr Sharkey / Unanimously agreed

23/00528/APP – STOKE HAMMOND
Dolphin Inn Ph, Leighton Road

Cllrs resolved to OPPOSE this application on the grounds there are fire safety concerns. The gap between the cold store and the stairs to the outside of the building is extremely narrow and as this is the only exit from upstairs, there are concerns that people could become trapped in the event of a fire.

Proposed: Cllr Venn / Seconded: Cllr Champion / Unanimously agreed

23/00118/ALB – STOKE HAMMOND
The Lock House, Fenny Road

Cllrs were unable to find any changes to this application or new documentation since the last time the application was reviewed. Cllrs therefore decided to OPPOSE the application based on the same reasons it was rejected previously:

The extension is not in keeping with the design and look of the listed building. An application has previously been rejected for the extension having a flat roof, and this application also shows the extension as having a flat roof.

Proposed: Cllr Champion / Seconded: Cllr Venn / Unanimously agreed

23/00562/APP – STOKE HAMMOND
18 Brook Farm Close

Cllrs resolved they had NO OBJECTIONS to this application.

Proposed: Cllr Champion / Seconded: Cllr Sharkey / Unanimously agreed

7. To report on any Highways, Footpaths & Footways and Lighting matters

- Cllr Noble has been assured that a Highways Technician will be contacting him by the end of this week to set up a visit to the three sites where the MVAS will be located.

8. To provide any updates on Speedwatch

- Cllr Noble advised there are now 5 people who have completed the online training course. He attended Aylesbury police station today to collect the Speedwatch equipment and he will provide training on this equipment. 6 sites around the village will be used and a minimum of 3 people are needed to operate a Speedwatch. If anyone is caught speeding, they will receive a letter from the police. If they are caught speeding 3 times, they will receive a visit from them.

9. To provide any updates on the Neighbourhood Plan

- Cllr Newing sent the following update:

The Project is progressing according to the latest revised plan. The next significant activity is the March 25/26th exhibition in the Community Centre and a similar event in the Newton Leys pavilion which will:

- Provide an explanation of the Neighbourhood Plan process
- Explain where our plan will fit with respect to the current AVDC Local Plan and the developing Bucks County Local Plan
- Share our current proposals on Stoke Hammond/Newton Leys Parish specific planning policies
- Share the local sites still being considered, from our local 'Call for Sites' process, for inclusion in our Neighbourhood Plan
- Provide all parishioners the opportunity to give feedback to the Neighbourhood Plan Steering Group on the interim policies and the possible proposed sites.

This will provide an initial consultation for the Neighbourhood Plan Steering Group before they finalise the proposed plan, obtain PC sign off and then put it to our parishioners for formal consultation in the summer.

10. To provide updates on S106

- Cllr Champion explained there has been a pause in activity due to the Neighbourhood Plan and he will wait until the after the exhibition at the end of March and the plan being finalised before approaching local landowners to talk about the possibility of purchasing land.

11. To report on any parish improvements and enhancements

- The Clerk confirmed the tree on Phoebes Orchard has been cut back and the lamppost has been exposed.
- Quotes are currently being obtained to repair/replace the fencing at the border of the brook at the land behind the Community Centre.
- Blocked drains on Leighton Road, the footpath on Fenny Road near the entrance to Scotts Close and the fallen trees balancing on cables outside of the village have all been logged on FixMyStreet. The Clerk encouraged parishioners to also log these on FixMyStreet to draw attention to the issues.

Cllrs resolved to allow St Luke's Church to use The Green on Saturday 29th April for their plant sale.

Proposed: Cllr Sharkey / Seconded: Cllr Ajaz / Unanimously agreed

12. To discuss proposal to assist parishioners taking control of Newton Leys Management Company Limited and possible adoption

- Cllr Noble provided some background information to this and Cllr Champion advised how the management company can be taken over by the residents. He believes this can be achieved in 2-3 months.
- Cllr Noble explained there are two things to vote on:

- The PC to fund the first public meeting of the NLS residents at a cost to the PC of approximately £30-40

Proposed: Cllr Julier / Seconded: Cllr Venn / Agreed (Cllr Champion did not take part in the vote)

- The PC to agree in principle to enter into discussions to adopt the public open space and Dickens Lane Park currently maintained by Newton Leys Management Company Limited once the residents of Newton Leys have taken control of the management company.

Proposed: Cllr Ajaz / Seconded: Cllr Sharkey / Agreed (Cllr Champion did not take part in the vote)

13. To report on meetings attended on behalf of the Parish Council

- Cllr Venn is continuing to meet with the developers at Fenny Road (Hills) and he has raised the issues with workers parking their cars on pavements in Scotts Close and at the entrance to the site. Hills have agreed to place cones by the curbs to prevent parking when the site is open.
- Hills has offered 30 days of manpower to do odd jobs around the village as a way of paying back to the community. Cllr Venn will think of jobs they can do in order to take up this offer. Hills also want to work with the Lindens Care Home and Cllr Venn is to make contact with them. **Action: Cllr Venn**
- Cllr Venn is to make contact with one of the Parishioners who keeps bees about taking them into local schools. In return for this, Hills will provide beehives. **Action: Cllr Venn**
- Cllr Venn raised the concerns of parishioners around the amount of light this new development will generate, and Hills will investigate what lights are to be used and will report back to him.
- Cllr Venn confirmed that machinery is to be delivered to the site on Wednesday evening and will be collected on Thursday evening. Deliveries and collections overnight avoids disruption to the roads.

14. Community Centre: to report on any matters for the Council's attention

- Cllr Noble mentioned the new entrance, gate and resurfacing at the Community Centre. Although the Community Association secured funding for these improvements from the Winslow and Villages Community Board, they have since been told that they need to provide a bank statement showing they have paid the contractor before being reimbursed. They are still awaiting payment of the £10,000 grant.
- Cllrs agreed to allow the Community Association use of the PC land to the rear of the community centre on Saturday 6th May for the Coronation picnic. (Cllr Noble did not take part in the vote)

15. Sports Club: to provide any updates/report on any matters for the Council's attention

- Julia informed the PC that they are hosting a Cancer Trust charity day on 30th April and requested use of the overflow carpark at the Community Centre. Cllr Noble confirmed there is already a booking at the Community Centre in the afternoon and he will need to go back to her on this as priority for parking is given to those hiring the centre.
- On 6th May cricket will be played on the sports field.
- Julia advised they have plans for the proposed extension of the clubhouse and she invited the PC to view these.

16. Public Participation Session

- An MoP asked the PC to cut back the bushes opposite Saxon Lodge near the railway bridge on Newton Road. The Clerk will write to the landowner first but the PC was advised that he has been written to previously and stated they are the responsibility of the railways. **Action: Clerk**
- An MoP advised she had been in discussions with Unitary Cllr Gomm regarding the proposed development behind Brook Farm Close and she has been chasing him but has had no response. She wants to know what is happening as the expiry date for the planning application was 28th February. She has asked the PC to chase Cllr Gomm on her behalf. **Action: Clerk**
- An MoP wanted to thank the PC regarding agenda point 12 and hopes that we keep up the momentum. He advised that residents feel very passionate about this situation.
- An MoP asked whether the Speedwatch could be in place on Newton Road around 3.15/3.20 one weekday as the Motts school coach "flies down the road". Cllr Noble confirmed the MVAS would also pick up peak times for speeding when it is in place.
- An MoP asked whether the PC would fund and install litter bins on the layby just outside the village. It is believed the layby is owned by Highways and permission would be required. The PC will chase Cllr Gomm to find out what the plans are for this layby and will look into the costs for installing and emptying bins, along with seeking permission from Highways to install them. Cllr Noble again suggested going to our MP if we get no response from Cllr Gomm. **Action: Clerk**

17. To agree the date of the next Parish Council meeting - Tuesday 4th April 2023, to be held at the Community Centre on Bragenham Side

Cllrs agreed unanimously to this date and venue.

The Chairman thanked everyone for their contribution, and declared the meeting closed at 20.36

Chair:

Date:

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