

To: Members of Stoke Hammond Parish Council

**You are hereby summoned to attend the Stoke Hammond Parish Council Meeting
on Tuesday 7th November 2023 at 7.30pm
at The Community Centre, Bragenham Side, Stoke Hammond**

Press and Public are invited to attend

AGENDA

1. To receive **apologies for absence**
2. To receive any **declarations of interest** from Members on any item on this evening's agenda
3. To **approve the minutes** of the Parish Council Meeting held on **Tuesday 3rd October 2023**
4. **Finance**
 - a) To **agree** the November payment run as circulated
 - b) To **agree** the accounts to 30th September 2023 as circulated
5. **Update** from Unitary Councillor
6. **Planning:** To **discuss** planning applications and make recommendations for any planning applications received after this agenda is published, if urgent.

23/02168/APP - STOKE HAMMOND

Dolphin Inn Ph

Single storey rear extension to accommodate additional seating

23/03198/ALB – STOKE HAMMOND

Stoke Lodge, Lodge Lane

Listed building application for removal of existing air conditioning unit fixed to external wall and relocated on the ground adjacent to existing position. Existing wall to be made good.

23/03199/ALB – STOKE HAMMOND

Stoke Lodge, Lodge Lane

Listed building application for timber gate/ fence post fixed to the side of the existing building (retrospective)

23/03088/APP – STOKE HAMMOND

Stoke Lodge, Lodge Lane

Removal of an existing electric vehicle charging point to the external wall of the existing house and erection of a new free-standing electric vehicle charging post adjacent to the existing house

7. To **report** on any Highways, Footpaths & Footways and Lighting matters
8. To provide **updates** on the Neighbourhood Plan
9. To provide **updates** on S106
10. To **report** on any Parish Improvements and Enhancements

11. To **report** on meetings attended on behalf of the Parish Council
12. To **approve** the Council's Biodiversity Policy as circulated
13. To **consider** the quote received for new planters at the Leighton Buzzard end of the village and **agree** next steps
14. To **consider** the Community Funding Application received from the High Ash Scout Group
15. **Community Centre:** to **report** on any matters for the Council's attention
16. **Sports Club:** to provide any **updates/report** on any matters for the Council's attention
17. **Public Participation Session**
Members of the public are invited to speak to the council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*
18. To **agree the date of** the next Parish Council Meeting – **Tuesday 9th January 2024**

In accordance with the Public Bodies (Admission of Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due of the confidential nature of the business to be transacted.

19. To **resolve** to close the meeting
20. Council to **consider** options for deployment of S106 funding, to **agree** areas for further investigation and to **agree** allocation of tasks

Kelly Harris

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