

**Action Points from the Neighbourhood Plan Steering Group meeting held on the 23<sup>rd</sup> February 2022.**

**Attendance**

Malcolm Newing (Chair)  
David Venn  
Eileen Curry  
Greg Noble  
Damian Willingale  
Bon Hine  
Craig Champion

**Unable to attend**

Tracy Youngs  
Michaela Gardner  
Nick Ellins  
Andy Gardner

**1. Introduction**

Malcolm explained we were picking up the second half of the February agenda as we had not been able to complete it in the last meeting.

The end game will be worthwhile, as we'll have a planning document that was Stoke Hammond specific and would carry weight on all future planning applications.

**2. March Exhibition**

The content of the March exhibition was discussed, it would obviously include the short list of sites for consideration for inclusion in the plan and the 10 Policy areas we had agreed to include in the plan.

The structure to be

- Introduction to the NP and its advantages
- The Policy areas
- The range of possible sites for inclusion
- S106 Money, What it is, how much we have and how should it be spent ?

It was agreed if possible to include something on the history of Stoke Hammond parish possibly in 3 phases early 11th Century post Norman invasion, 18<sup>th</sup>/19<sup>th</sup> Century round the 5 key farmhouses and 20<sup>th</sup> Century based on Margaret Aitkens book. Possibly something on RAF Stoke Hammond.

Display could be on the walls and on the display boards down the middle of the small room.

It was suggested bacon butties and tea/coffee could be made available through the kitchen. Greg would check on Geoff's availability . **Action: Greg N**  
Bon said Justin would be able to look at design of sheets for the boards and possibly something more professional. Malcolm would supply Justin with the material and see what he suggests is possible. **Action : Malcolm N**

Malcolm explained it was important we get feedback from those attending on the possible sites and policies. After discussion it was agreed that three ways of collecting the information was possible and perhaps offered the best way of capturing information.

- Standard written questionnaire
- Electronic capture
- Post it notes

Malcolm would create a questionnaire for agreement and sign off by the PSG. Action Malcolm N. Damian would produce the electronic version and a website capture but only for use after the weekend. **Action: Damian W.**

Timing – it was agreed that we should run the event Saturday and Sunday afternoon from 2pm to 5pm. This allows Saturday morning to set up. Everybody to be available if possible. **Action: Everone**

Craig raised the issue of Newton Leys as the conversation had been mainly Stoke Hammond Centric. It was agreed that whilst all parish residents would be invited to the SH event there should also be an event in Newton Leys. Craig thought that a single event of a couple of hours would probably suffice but he would feedback at the next meeting. He would also look into suitable venues. **Action: Craig C**

### **3. Communication**

We discussed the content of communication leading up to the Exhibition. It was decided that there were two objectives

- Provide some Insight into the Neighbourhood Plan
- Ensure people turn up to the event

Malcolm would consult with Andy G on how this could be best achieved. **Action : Malcolm N**

#### 4. Policy

The Policy areas had been defined and a draft created but the group brainstormed issues they would like to see given more weight within our NP. Output is at Annex 1.

Malcolm to pass onto Neil for consideration for our plan. **Action: Malcolm N**

#### 5. Dates of Next Meeting

The scheduled dates for NPSG meetings in 2023 are as follows.

- 9th March
- 6<sup>th</sup> April
- 4<sup>th</sup> May
- 8<sup>th</sup> June
- 6<sup>th</sup> July
- 10<sup>th</sup> August

Malcolm Newing  
23<sup>rd</sup> February

## Annex 1

## Settlement

O/S recreation and community and open spaces around edge of settlement boundary

Restrictions on commercial builds within X metres of the settlement boundary

## Design code

Height restrictions of 2.5 stories

Density of bedrooms per hectare

Matching bricks

## Green infrastructure

X% of area of development to include green infrastructure of continuous green/ open space

Replace any green infrastructure with 150% of replacements

Maintain visibility and access over water course

Protect views around church from the road

## Sustainable travel

Cycling infrastructure with an aim to link to the redways

Increased bus routes

MK connect type [service.to](#) be funded

Widen towpath for cycling

Fill in the missing sections of the Footpath along the main road in the village.

## Housing mix

Sheltered accommodation

Blended mix of X% of different house sizes styles bungalows.apartment

## Traffic management

Better than AVDC policy.

Avoiding back to back parking (must be side to side).

Minimum visitor parking allocation and max distance from houses

EV charging requirements - two.chargepoints more than 2 beds

Three phase public on street charging

Improve safety for Newton Leys estate if any development within that area

Sight lines for estate entrance/ exit to be at least X metres.

Don't leave open access to further sites

## Site allocation

## SH10

Shops, sports club, pub, protected community assets

## Service provision

Full fibre broadband connection for each residence on new developments

Street lighting design to be good