

**Minutes of the Stoke Hammond Parish Council Meeting held on
Tuesday 9th January 2024 at 7.30pm**

Present: Cllr Newing (Chair), Cllr Noble, Cllr Venn, Cllr Champion, Cllr Sharkey, Cllr Ajaz, Cllr Julier,
Kelly Harris, Clerk & RFO & 5 members of the public (MoP)

1. To receive apologies for absence

No apologies received, all Cllrs were present.

2. To receive declarations of interest

Cllr Champion declared an interest in agenda point 11, Newton Leys Management Company Limited

3. To approve the minutes of the Parish Council Meeting held on Tuesday 5th December 2023 and to approve the minutes of the Extraordinary meeting held on Monday 18th December 2023

The draft minutes for both meetings were agreed unanimously and approved and signed as a true record by the Chair.

Proposed: Cllr Venn / Seconded: Cllr Sharkey / Agreed unanimously

4. Finance

a) To agree the January payment run as circulated:

Payee	Detail	Amount
Cllr M Newing	Expenses - We Transfer subscription	£54
BCQ Solutions Ltd	Print Dec/Jan edition of SH/NLS news	£850.00
Clerk	Clerk salary for December and any related expenses	£886.40
Proludic	Repairs to play park & gym equipment - Bragenham Side	£6,722.94
RTM Landscapes	Cut back brambles along railings at entrance to Bragenham Side	£144.00

Proposed: Cllr Sharkey / Seconded: Cllr Ajaz / Agreed unanimously

b) To agree the accounts to 30th November 2023 as circulated

Proposed: Cllr Sharkey / Seconded: Cllr Ajaz / Agreed unanimously

c) To approve the draft budget for 2024/25

Proposed: Cllr Ajaz / Seconded: Cllr Julier / Agreed unanimously

d) To approve the 2024/25 precept figure

The precept figure of £65,376 was unanimously agreed.

Proposed: Cllr Champion / Seconded: Cllr Venn / Agreed unanimously

5. Update from Unitary Councillor

No Unitary Councillor was in attendance and no update was provided.

6. Planning: To discuss planning applications

23/03204/APP – STOKE HAMMOND

Change of use of vacant land to land for wood workshop and associated storage area (Use Class B2 and B8)

Cllrs resolved they had NO OBJECTIONS to this application, but they would like to see bollards erected on the grass verges to prevent more parking.

Proposed: Cllr Noble / Seconded: Cllr Venn / Agreed unanimously

7. To report on any Highways, Footpaths & Footways and Lighting Matters

The Clerk has been contacted by the Resilience team at Bucks Council following the bad storm last week. The Clerk again asked if the drain on the Green could be cleared, along with drains along the main road. The Resilience team has raised this and has submitted the request on our behalf via Fix My Street.

Cllr Noble advised that the latest MVAS data is now available, and the Clerk will publish on the website this week. It will also appear in the next SH/NLS newsletter.

8. To provide updates on the Neighbourhood Plan and to approve the Neighbourhood Plan Pre-Submission and Design Code

- Cllr Newing advised that the 6 week consultation should take place from the beginning of February.
- Locality should return the pre-submission plan by the end of the week, and they will contact Cllr Newing to run through anything they have raised on a call next week. He will circulate to steering group members and parish councillors the draft for comment.
- Following the 6 week consultation the steering group will consider changes based on the feedback from parishioners with O'Neill Homer. The document will then be finalised, signed off by the steering group and Parish Council and then sent to Bucks Council for consideration. Once they are happy with its content, they will issue it to the parish in a referendum for its inclusion as part of the Aylesbury Vale Local Plan. An over 50% agreement will see it become part of the formal planning process for development applications within our parish.
- Cllr Newing mentioned there have been changes to the national planning framework and these changes now encourage the development of a plan with site allocation within it.

Cllr Newing proposed the PC accepted the pre-submission and design code documents / Cllr Champion seconded this and it was unanimously agreed. Cllr Noble wanted it noting that he is against PC land being included in the plan.

9. To provide updates on S106

- Cllr Champion confirmed discussions with landowners are still ongoing. He has spoken to Newton Leys Ballers (youth football club) and they have completed our S106 questionnaire. Newton Leys Pavilion now has 2 pitches, but these have been leased to Tattenhoe Football Club.

10. To report on any Parish Improvements and Enhancements

The Clerk is working on having the fallen tree next to the Dolphin Pub removed, and a new dog waste bin has been installed outside of the Sports Club.

11. To provide an update of Newton Leys Management Company Limited and agree next steps

- Cllr Champion and a resident of NLS are now directors of the management company.
- Some discussions with Firstport have taken place and they are still waiting for access to financial information which will allow them to have discussions with the PC regarding the adoption of the land.
- Cllr Champion is hoping to be in a position to speak to the PC at the February meeting.
- Cllr Newing suggested providing the PC with a proposal prior to the next meeting.

12. To decide whether to continue with the Devolved Services agreement for 2024/25

The PC agreed they were in favour of retaining Devolved Services.

Proposed: Cllr Venn / Seconded: Cllr Sharkey / Agreed unanimously

13. To agree on new facilities required for Newton Leys South

Cllr Champion advised there would be two phases for the new facilities:

Phase one

8 grit bins

1 bin (locations B5/B6)

Table tennis table (location B6)

3 x dog waste bins (locations B9, T4 & T9)

2 x benches (locations T4 & T6)

2 x picnic tables (locations B8 & park)

Defibrillator (location B6), however, Cllr Champion needs to find out why the lamppost to be used for this isn't working before it can be ordered.

Small fence of 3m approximately (location T2)

Phase two

Table tennis table

2 x dog waste bins

4 x park benches

Benches/picnic benches all going onto grass surface.

Nothing is to be ordered until we have approval from Taylor Wimpey and Bovis.

The PC agreed in principle to the proposal, but decided they could not agree to purchasing until Cllr Champion comes back to the council with full costings.

14. To consider the quote received for repairing the bus stop on Bragenham Side/Leighton Road and agree next steps

- Cllr Newing advised he did not understand why we were looking to repair the bus stop instead of replacing it.
- Cllr Champion questioned how much it would cost to build a new one from scratch. The MoP in attendance who was representing Men in Sheds who provided the quote, did not think this was something they would be able to do for us.
- Cllr Noble advised that there are three bus stops in the village that need replacing, so he felt money should be spent to repair this one and the money we have in the budget could be used to replace one of the other bus stops.
- Cllr Newing asked Cllrs who was in favour of repairing the bus stop and the quote provided and it became clear that the majority were in favour of repairing.

Proposed: Cllr Champion / Seconded: Cllr Venn / Agreed by 6 councillors / Cllr Newing against

The Men in Sheds representative advised work would not be able to start until Spring due to the weather. An on site meeting will need to take place with Men in Sheds prior to the work commencing. **Action: Clerk**

15. To report on meetings attended on behalf of the Parish Council

No meetings attended.

16. Community Centre: to report on any matters for the Council's attention

- Cllr Noble reported that there were 57 people who attended the Christmas lunch, the best attendance to date. He thanked the PC for their financial support towards this event.
- Cllr Newing questioned why the PC were not consulted when the Community Association decided to change their constitution and remove PC representation.
- Cllr Noble explained that the committee decided the PC were no longer required on the board and that the new constitution is in place and has been accepted by the Charities Commission.
- Cllr Newing requested a copy of the old and new constitution be sent to the PC which Cllr Noble agreed to provide.

- Cllr Newing made it clear that he felt it could not be correct procedure to cut out the PC without any notice.

17. Sports Club: to provide any updates/report on any matters for the Council's attention

There were no representative from the Sports Club at the meeting, but the Clerk was asked to read out the following report:

We would like to wish everyone a Happy New Year. We held a New Year's Eve party for families in the village and it was a success. We are starting pool evenings for older children where we open up the table so they can play pool.

The vets football is going well with another win on Sunday and pool and darts are having an OK season. One of our pool players won the league competition and we also had another get through to the quarter finals. We also have yoga on Wednesday afternoons.

Coffee morning is still well attended and ladies that lunch will be starting in February.

We would like to thank the Parish Council for their help last year and the donation for fireworks which was well attended by the village.

18. Public Participation Session

- A MoP asked whether the drains along the main road will be looked at when the drain on the Green is inspected and cleared. The Clerk confirmed that we have asked for drains along the main road to be cleared.
- A MoP stated that if a question is posed by a member of the PC to another member, a respectful answer should be provided and not brushed aside.

19. To agree the date of the next Parish Council Meeting – Tuesday 6th February 2024

Cllrs agreed unanimously to this date and the meeting will be held at 7.30pm at the Community Centre, Bragenham Side.

Cllr Newing thanked everyone for their contribution and declared the meeting closed at 20.52.

Chair:

Date:

37 Brook Farm Close, Stoke Hammond, MK17 9FN
 07793131810 clerk.stokehammondpc@gmail.com www.stokehammondpc.com