

To: Members of Stoke Hammond Parish Council

**You are hereby summoned to attend the Stoke Hammond Parish Council Meeting
on Tuesday 9th January 2024 at 7.30pm
at The Community Centre, Bragenham Side, Stoke Hammond**

Press and Public are invited to attend

AGENDA

1. To receive **apologies for absence**
2. To receive any **declarations of interest** from Members on any item on this evening's agenda
3. To **approve the minutes** of the Parish Council Meeting held on **Tuesday 5th December 2023** and to **approve the minutes** of the Extraordinary Parish Council Meeting held on **Monday 18th December 2023**
4. **Finance**
 - a) To **agree** the January payment run as circulated
 - b) To **agree** the accounts to 30th November 2023 as circulated
 - c) To **approve** the draft budget for 2024/25
 - d) To **approve** the 2024/25 precept figure
5. **Update** from Unitary Councillor
6. **Planning:** To **discuss** planning applications.

23/03204/APP - STOKE HAMMOND

Land to the west of Willowbridge Marina, Stoke Road

Change of use of vacant land to land for wood workshop and associated storage area (Use Class B2 and B8)

7. To **report** on any Highways, Footpaths & Footways and Lighting matters
8. To provide **updates** on the Neighbourhood Plan
 - To **approve** the Neighbourhood Plan Pre-Submission and Design Code, recommended by the Neighbourhood Plan Steering Group and circulated to the PC before Christmas 2023
9. To provide **updates** on S106
10. To **report** on any Parish Improvements and Enhancements
11. To provide an **update** on Newton Leys Management Company Limited and **agree** next steps
12. To **decide** whether to continue with the Devolved Services agreement for 2024/25
13. To **agree** on new facilities required for Newton Leys South
14. To **consider** the quote received for repairing the bus stop on Bragenham Side/Leighton Road and **agree** next steps

15. To **report** on meetings attended on behalf of the Parish Council
16. **Community Centre:** to **report** on any matters for the Council's attention
17. **Sports Club:** to provide any **updates/report** on any matters for the Council's attention

18. Public Participation Session

Members of the public are invited to speak to the council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

19. To **agree the date of** the next Parish Council Meeting – **Tuesday 6th February 2024**

Kelly Harris

Parish Clerk – 07793 131810 / clerk.stokehammondpc@gmail.com / www.stokehammondpc.com