



**To: Members of Stoke Hammond Parish Council**

**You are summoned to attend the Meeting of Stoke Hammond Parish Council at the Community Centre, Bragenham Side, Stoke Hammond on Tuesday 7th January 2020 at 7.30pm. Press and Public are invited to attend.**

## **A G E N D A**

1. To receive **apologies for absence**.
2. To receive any **declarations of interest** from Members

*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Stoke Hammond Parish Council Code of Conduct for Members and by the Localism Act 2011).*

### **Public Participation Session**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to thirty minutes.

3. To **approve the minutes** of the parish council meeting held on Tuesday 5<sup>th</sup> November 2019.
4. **New land & other land**  
To consider the initial report from Highways consultant and to confirm a date for next steps meeting.
5. **Finance**
  - a) To agree the payment run as circulated.
  - b) To agree the accounts to 30<sup>th</sup> November 2019.
  - c) To agree the budget for 2019/20 and to ratify and agree the prepared Parish Precept for 2020/21.
6. **Planning:** To discuss planning applications and make recommendations of any planning applications received after this agenda is published, if urgent.
7. **Highways, Footpaths & Footways, Lighting**  
Any update.
8. **Community Centre**  
Update on roof repairs and re-decoration.
9. **SH News**  
February edition – need to identify delivery volunteers for this part of the Parish. Cllr Noble.
10. **Parish Clerk & RFO**  
To confirm recruitment of new Parish Clerk and RFO advertising.

11. **To report on meetings** attended on behalf of the Parish Council.
12. **VE Day celebrations 2020**
13. **To agree the date of the next PC meeting – Tuesday 4<sup>th</sup> February 2020.**

***Meeting dates for 2020:***

Tuesday 3rd March  
Tuesday 7<sup>th</sup> April  
Tuesday 5<sup>th</sup> May  
Tuesday 2nd June  
Tuesday 7th July  
August: No meeting  
Tuesday 1st September  
Tuesday 6th October  
Tuesday 3rd November  
December: No meeting

***Sue Severn*** *ciLCA*, PSLCC  
Parish Clerk  
2<sup>nd</sup> January 2020