



## Minutes Meeting of Stoke Hammond Parish Council at the Community Centre, Bragenham Side, Stoke Hammond on Tuesday 5<sup>th</sup> February 2019 at 7.30pm.

**Present:** Cllr Greg Noble (Chair), Cllr Mavis Berrow, Cllr Karl Johnson, Cllr Geoff Lane, Cllr Mike Robinson, Sue Severn - Parish Clerk and one Member of the public.

1. **Apologies for absence.** Cllr Hazel Turner, District Councillor Ben Everitt.
2. **Declarations of interest** None

### Public Participation Session

No issues were raised in the public session.

3. **To approve the minutes** The minutes of the parish council meeting held on Tuesday 5<sup>th</sup> March and the Confidential Minutes of even date were approved and signed by the Chairman as a true record.
4. **Land Maintenance**  
Councillors reviewed the tenders received in respect of land maintenance for the forthcoming year for Devolved Services.

It was agreed to reward the contract for item 1 (devolved services verges within the 30 mph limit signs within the BCC maps) to C Simonds and the remainder of the works to RTM Landscapes in connection with all other items tendered.

It was proposed to accept the tenders as above by Cllr Mavis Berrow, seconded by Cllr Page and agreed unanimously. The Clerk was asked to confirm to contractors and to ensure that C Simonds attended the relevant TfB course for working on the highway.

### 5. New Land

Cllr Johnson circulated an almost-complete design brief earlier in the day to all councillors. It was agreed councillors needed time to review and subsequently comment on the current document. This would be finished shortly for once councillors had sent their comments to Cllr Johnson by 15 March 2019.

Cllr Johnson was asked to speak to the architect direct regarding the proposed outline planning permission and other matters.

### 6. Finance

The payment run was agreed as circulated:

Payee	Method	Detail	£
Mrs S Severn	BACS	Net salary & expenses	£500.12
G Noble	BACS	Expenses: February	£33.22
Rush & Warwick	BACS	SH News March 2019 edition Inv. No. 26379	£486.28
Blackwood Architects	BACS	SHVH2/ps Amended sketch, meeting 12/12, layout & elevations & amended site layout. 8 hours plus VAT	£720.00

The accounts to end January would be circulated when the bank statements are received.

**7. Planning**

**1900405/APP The Old Stables, Grove Farm, Stoke Hammond, MK17 9BP**

Councillors had no objection to this application.

**8. Highways, footpaths & lighting**

No matters to report.

**9. Welcome pack**

It was decided to publish the new information. Cllr Noble would seek a price from Rush & Warwick to print 150 A5 copies.

**10. Community Centre**

A new Innovation group that works with those with support needs had their first session on 5<sup>th</sup> March. Cllr Robinson said they had come to Community Transport Scheme to ask if they could have some help with this. He replied that those willing would need to do return journey to / from Milton Keynes, both drivers are willing to do it and the group has the number if needed.

The committee is concerned about the roof and subsequent inspection has shown the front section is fine, but there appears to be some patching and bubbling on the back roof which might need attention for which costs would be obtained.

**11. Parish Council Surgery**

At new Newton Leys Pavilion on Thursday 7<sup>th</sup> March. It was agreed to hold the surgery in the open area and have access to an office if required.

**12. Speeding and speedwatch**

Cllr Noble will ask PCSO Tina Hobson for approval or with whom we should speak to obtain permission to put up the permanent community speedwatch signs in Stoke Hammond.

**13. Best Kept Village**

It was decided to enter again this year. A litter pick was considered important during April or May, date to be agreed and advertised.

It was considered a good idea to contact all local organisations to improve their own area which will assist in overall marking.

Councillors resolved to re-allocate this year's budget underspends of £500 for community centre land and £1300 underspend for devolved services to Best Kept Village providing an £1,800 budget for this year to be utilised in the creation of a conservation area around the garages land in Bragenham Side with suitable post fencing. This was proposed Cllr Berrow, seconded by Cllr Lane, agreed unanimously. Batboxes should be obtained from BBOWT after advice. The Clerk forwarded the BBOWT Management plan for Oving and will contact Marcus Militello and RTM for advice.

**14. SH News**

Cllr Noble reported that the majority of advertisers did not seem concerned about the SH News becoming a bimonthly rather than a monthly publication.

- 15. Meetings attended on behalf of the Parish Council**  
None.
  
- 16. To agree the date of the next meeting**  
Tuesday 2<sup>nd</sup> April 2019.