



**Minutes of a Meeting of Stoke Hammond Parish Council held at the Community Centre,
Bragenham Side, Stoke Hammond on Tuesday 1st October 2019
at 7.30pm.**

Present: Cllr Greg Noble (Chair), Cllr Mavis Berrow, Cllr Karl Johnson, Cllr Geoff Lane, Cllr Donna Page, Cllr Mike Robinson, Cllr Hazel Turner, Agnieszka Alborzpour (minute taker) and 4 members of the public.

1. Apologies for absence

Clerk Sue Severn, County Councillor Janet Blake, District Councillor Neil Blake, District Councillor Ben Everitt

2. Declarations of interest

Cllr Turner declared an interest in item 8 and in particular the application number 19/03420/APP 2 Manor Close.

3. Public Participation Session

- A resident requested that a bush on the right hand side of Phoebe's Orchard entrance needs trimming back. The Chair asked that a photo be taken of it so that it can be established who is responsible for it.
- The growth around the bus stop opposite the Dolphin needs cutting back too.
- The tree on the small Green next to the brook requires the crown cutting back.
- Linda and David Sharman in an email commenting on John Harrup Close: Could the Parish council please follow up with AVDC regarding the Bat and Swift boxes that have not been fitted in compliance with article eight of the Case Officers Report and Recommendation. This states no property should be sold/occupied until fitted. I understand most have been sold and one is now actually occupied. In addition they understand the access road is not wide enough but nothing seems to have happened to rectify this. The road has also been ruined by the builders/lorries and not repaired.
- The water outlet into the stream has not been finished in accordance with the water authorities rules. The Clerk will be asked to contact AVDC. The Chair also mentioned that there is an outstanding and yet to be determined retrospective planning application relating to this particular development.

Action: Clerk

4. To approve the minutes of meeting held on Tuesday 3rd September

The draft minutes circulated were approved and signed a true record by the Chairman.

5. Land Maintenance

Cllr Johnson brought up the subject of tenders and the fact there were no training courses scheduled for Mr Simmons. Clerk will check the tender documents.

Cllr Lane asked if a clean-up of the road way and garages once a year in Bragenham Side could be included in a new contract, the leaves are beginning to fall down.

Cllr Berrow told the meeting that some of the drains have been dealt with in the past week, but not all of them. The Chair commented that the council road sweeper had been round the village too.

Cllr Lane asked if the Three Locks was in the parish of Stoke Hammond as there was a large deep puddle at the bottom of the hill whenever it rained hard. Cllr Turner said it was in Soulbury Parish.

6. New Land

Two Highways contractors proposed their cost and what type of work they can take. Paper works to be checked. PC asked contractors to look at access and proposed if that can be established through existing community centre or the new one.

One of these is retired, Mr Lionel Morbey who had worked for Bucks County Council for over 20 + years. Phillip Cunningham a highways consultant does a lot of work for Central Bedfordshire Council. He understands what the Parish Council are trying to achieve and he also feels the Council should be able to obtain access via the existing Community Centre entrance.

Both have come up with proposals and costings and the Councillors considered these two options.

Cllr Johnson then discussed at length the need for surveys, in particular level surveys, land surveys for the road and field, drainage, the need to track is important he said. Cllrs Page, Lane and Robinson asked Cllr Johnson relevant questions and comments with regard to these points.

Action: A.Alborzpour will contact the land surveyor for quotation.

Meanwhile the Chair will go back to Mr Cunningham and find out the answers to some of the questions posed by the Councillors regarding surveys and insurance. Cllr Johnson wanted to be clear as to what the land initially will be used for. It had been agreed in a previous meeting that there will be a circular footpath and sprint track. The need for Accessible parking was discussed in detail by Cllr Johnson and Cllr Berrow suggested that accessible parking needed to be by the new ramp.

ACTION: Cllr Noble

7. Finance

a) The payment run was agreed as circulated

STOKE HAMMOND PARISH COUNCIL - PAYMENT RUN 1st October 2019			
Payee		Detail	
Mrs S Severn	BACS	Net salary & expenses	£512.72
G Noble	BACS	Expenses: July (including topsoil for new planters)	£16.44
Agnes Alborz consulting	BACS	Consultancy fee Minutes & admin	£48.00
CS Maintenance	BACS	Grass cutting Invoice No CSM 0408	£180.00
RTM Landscapes Ltd	BACS	Invoice 1944 Grounds maintenance, new land, bridleway	£528.00
Rush & Warwick	BACS	Invoice 30987 SH News October/November	£612.00
		Total	£1,897.16

Proposed by: Cllr Karl Johnson

Seconded by: Cllr Hazel Turner

b) To agree the accounts to 30th August 2019. The accounts were agreed.

Proposed by: Cllr Donna Page

Seconded by: Cllr Mavis Berrow

8. Planning

19/03246/ADP | Approval of Reserved Matters pursuant to outline permission 16/02432/AOP for Layout, Scale, Appearance and Landscaping of a residential development of 33 dwellings | **Brook Farm Leighton Road Stoke Hammond Buckinghamshire MK17 9DD**

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PXD601CLKL500&prevPage=inTray>

Councillors have resolved to object this application. Comments: The Parish Council is very concerned as this is a big development and the number of vehicles entering the main road during rush hour times will increase the traffic. The social housing allocated to the development is not spread throughout the development but is allocated close to each other. This development really should have been considered along with the previous Brook Farm development by the same developer and as such would have been obligated to provide recreational space, overall there is no provision for leisure amenities and lack of infrastructure. The Parish Council is concerned that this additional development so close to the railway line will result in a very low quality of life for residents, due to noise. Councillors would like the planning authority to consider all the objections made by other organisations.

Proposed by: Cllr Karl Johnson

Seconded by: Cllr Mavis Berrow

Agreed unanimously

19/03420/APP | Loft conversion including front roof lights and rear dormer | 2 Manor Close Stoke Hammond Buckinghamshire MK17 9DJ

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PY4TWYCL0PW00&prevPage=inTray>

Cllr Turner declared an interest and took no part in the discussion. The Council decided to support this application.

Proposed by: Cllr Karl Johnson

Seconded by: Cllr Mavis Berrow

Agreed unanimously

9. Highways, Footpaths & Footways, Lighting

Cllr Turner reported the Light opposite 6 Fenny Road which lights up the footpath down to Tyrells Gardens is out the other light that is out is the very tall highway light in the middle of the crossing adjacent to the flats. Cllr Noble said that the light opposite 6 Fenny Road is covered by a six year guarantee and has been reported to the manufacturer, and Highways have been informed about the other one.

Lighting at garages: Aylesbury Mains haven't come back on this. It will be extremely expensive to run electricity to garages.

An individual per garage stand alone solar powered set up may be a better option. Cllr Greg Noble will again look into it.

ACTION: Cllr Greg Noble

Entrance Signage of the village: The chairperson had met with a local contractor. They suggested concrete fence repair posts to secure the failing timber posts. The contractor had quoted a figure of £545 excluding vat to supply and fit the new posts to all the entrance signs and to apply new preservative to all timberwork. Councillors proposed to set a budget up to £1000 for the project including new lettering where required.

Proposed: Cllr Donna Page

Seconded: Cllr Geoff Lane

Agreed unanimously

The vinyl 'A Thankful Village' lettering is failing, it was suggested to remove before preservative applied and then replace with individual black coloured acyclic letters. Chairperson will check if we can find matching colour concrete posts and cost for new lettering. **Brooks**-clerk will write to drain authority about cleaning the brook, requesting the work be carried out within the next two months, otherwise the PC may decide to do the work, but pass the cost on to the authority.

Action: Clerk

10.

11. Speeding and Speedwatch

MVAS was out of operation. A new maintenance contract was signed the equipment was repaired but was still not working so the maintenance team attended again and now it is working. Half the cost has been passed to Drayton Parslow Parish Council the Chair stated.

11. SH News – Deliveries to Newton Leys South

This month 218 copies delivered, and another 30 homes ready for occupation, chairman will deliver December newsletter but from January PC needs find new ways of delivering there. It was agreed to look into asking a company to deliver SH News in Newton Leys South and possibly Stoke Hammond as well.

The Chair reported that the Soulbury newsletter is emailed to him and Cllr Page as they both lived away from the centre of that parish.

12. Village Show Event Summary

Funfair didn't come it was a big disappointment.

A letter from the Chair Chris Page written on behalf of the Stoke Hammond Village Show Committee (SHVSC) to the Stoke Hammond Parish Council for allowing the SHVS to use the garage space in Bragenham Side free of charge was read. As the show has progressed over the last 6 years they have purchased assets with the surplus to enable the show to be self sufficient and for the benefit of the local community.

Without this generous and thoughtful decision by the Parish Council they would have been in a "bit of a pickle". Cllr Page then read a report about the success of the day.

13. Stoke Hammond Garden club

Councillors considered a request from the Gardening Club for financial support towards costs of outings for members. The Council supports other organisations in the village in a variety of ways. Cllr Robinson suggested that a policy, in future, needs to be in place for Councillors for financial help for organisations but he wasn't sure what should be included in it though! It was agreed that the Council needs to have a policy for these types of requests, the Chair will check with the Clerk to see if there is one already in place. Meanwhile it was proposed by Cllr Robinson that £250 be given to the Gardening Club, there will be a letter written to say that the Council will sponsor them for this year but that it will be reviewed next year. This was agreed by Council.

Proposed £250

Proposed by: Cllr Karl Jonson

Seconded by: Cllr Mike Robinson

All in favour

Cllr Lane asked if a purchase bulk supply of daffodils and snowdrops could be made and asks if Mr Simmons or Phil Wheatley to plant them round the village. Three or four sacks are required. Cllr Noble will speak to Mr Simmons.

Agenda item for next meeting

14. Garages

-lightings, discussed in point 9 of this agenda

15. Meetings attended on behalf of Parish Council: None

16. Date of Next meeting: Tuesday 5th November 2019.

Last meeting this year.

There being no further business the Chairman declared the meeting closed at 8.53 pm

The above is a correct record of that meeting.

Chair.....

Date.....